

Library Guide

Guidance for Shinshu University Library
















Shinshu University Library



Shindai Nana-chan

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Information on COVID-19 (as of Jan. 2021)

In order to prevent the spread of the novel coronavirus, Shinshu University Library is open while limiting its services.

According to the status of the pandemic, the contents introduced in this guide may be partially different from those of actually offered services.

For the latest information, please see the website of the library.

Notes for use

- If you are in bad shape, please refrain from visiting the library.
- Please wear a face mask.
- Please disinfect your hands with alcohol.
- Please keep a social distance (at least 1 m, preferably 2 m) from others.



Entrance to Central Library



Using the Library



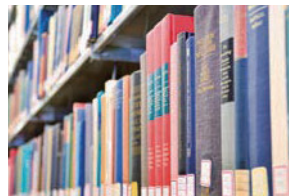
Information counter of Central Library

How to enter the library

- Place your student or staff identification card over the card reader of the entrance gate, to enter the library.
- If you do not have a student or staff identification card, please ask a librarian at the counter.
- If you require support when using the library, please ask a librarian at the counter.

Borrowing

- Hand over the books you want to borrow and your student or staff identification card to a librarian at the counter, to complete the procedures for borrowing.
- With your student or staff identification card, you can use an automatic lending machine.
- For the maximum number of books and period for borrowing, see the page of each library.
- You cannot borrow the books that are designated as “for reference only” in OPAC.



Return

- Return the books you borrowed to the counter.
- You can return the books you borrowed from the library of another department, too.
- If you miss a deadline for returning books, you will receive some penalty, which varies among libraries. For example, you will become unable to borrow books next time.
- If you lose or deface a book you borrowed, consult with a librarian at the counter.

Extension of a borrowing period

- Before the deadline for returning, you can extend a borrowing period only one time, if the book you borrowed is not reserved. Complete the procedures for the extension at My Library (p.10), the counter, or an automatic lending machine.
- After a deadline for returning, you cannot extend the deadline.

For visitors

- Visitors can use this library for academic research, surveys, learning, etc. If you visit this library for the first time, bring your identification card, such as your driver's license and student identification card.
- You can browse the materials in a library freely, except special collections, etc. For details, see the page of each library.
- If you want to borrow a book, apply for the issuance of a library card at the counter. Library cards can be issued for general citizens who are over 18 years old (excluding high school students). A library card can be used at all of our libraries.



Using the Library

Copying of materials in the library

- You can copy the materials inside a library only for the purpose of a survey or research once, as long as you do not violate the Copyright Act. (You are not allowed to copy your own notebook or the like.) When you copy a material, fill in "an application form for duplication" with necessary items. When you use a copying machine, please observe the following rules.
 - (1) In the case of a book, you shall not copy all pages of the copyrighted work, but some of them.
 - (2) In the case of a paper or article included in a periodical, you shall not copy all pages of the paper or article, but some of them. As for the periodicals published a while ago (as the following issues have been published or it has been 3 months after publication), you may copy all pages of one paper or article.
 - (3) You can copy a material only one time.
 - (4) The purpose of copying shall be limited to surveys and research.
 - (5) You shall not recopy a material.
 - (6) You shall fill in an application form for duplication with necessary items, after confirming provisions.

Article 31 of the Copyright Act Duplication in Libraries, etc.

In the following cases and as part of non-commercial undertakings at the National Diet Library or at a library or other facility specified by Cabinet Order whose purpose is to offer books, records, and other materials for the public to use (hereinafter referred to as a "library, etc." in this paragraph), it is permissible for a person to reproduce a work from a book, record, or other material of the library, etc. (hereinafter referred to in this Article as a "library material"):

- when providing a single user of the library, etc. with a single copy of a part of a work that has been made public (or the whole of a work that has been made public, if it is an individual work that has been printed in a periodical and a considerable period of time has elapsed since its publication) in response to the user's request and for the purpose of the user's research or studies

Interlibrary access

- If a library does not have a book you want, you can request the delivery of the book or its copy from a library of another department or university, National Diet Library, or the like. Please ask a librarian at the counter about how to do so, charges, etc.

Prohibited acts inside the library



No eating
or drinking



No talking on
a cellphone



No smoking



No leaving
your belongings
unattended



No speaking
loudly
or chatting

Regarding the cooperation with nearby public libraries

- We offer the following services in cooperation with Nagano Prefectural Library and other public libraries in Azumino City, Iiyama City, Ina City, Ohmachi City, Shiojiri City, Suzaka City, Matsumoto City, and Minamiminowa-mura, which are affiliated with our libraries.

Book search

- OPAC has the links to the book search site of each affiliated library in Nagano Prefecture.

Request for the delivery of materials

- You can request the delivery of materials stored in an affiliated library to any library of our university. Please ask a librarian at the counter.
- There is a possibility that you will not be allowed to take the delivered materials out of the library.

Returning service

- You can return books to any of affiliated libraries and our libraries.
- Libraries in Matsumoto City, Shiojiri City, Azumino City, and Ohmachi City ◀▶ Central Library
- Library in Ina City ◀▶ Agricultural Library
- Libraries in Iiyama City and Suzaka City ◀▶ Engineering Library

For details, please contact a library.

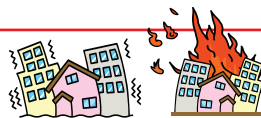
If an earthquake or fire occurs in a library, ...

Earthquake

- If you sense a tremor, stay away from bookshelves and windows!
- During an earthquake, huddle under a table to protect yourself!
- Do not get out of the building hastily!

Fire

- Notify library staff of the fire!
- Stay away from the fire!
- Place a handkerchief or towel on your mouth, and stay low!



When you evacuate, please follow instructions from library staff.
Check the evacuation routes in libraries on a daily basis.

In Shinshu University, you can obtain the latest information on disaster through the WiFi broadcasting system at the time of disaster.

For details, please search “信大キャンパス放送 (Shinshu University Campus Broadcasting).”





Search Methods for Materials

Search with OPAC

OPAC search window

Simplified search window

Input a book title, author's name, or the like in the search box, to search.

You can log in to My Library (p.10) from here.

By clicking “Advanced search,” you can narrow down subjects, material types, libraries, etc.

How to search

	Input Japanese	Input English
Partial match search/forward match search	Just input a word and search. “外科 (surgery),” → 外科医 and 心臓外科 will be included in hits.	Input * (asterisk) just after a word. plastic* → plastics and plastically will be included in hits.
Phrase search	Search without inputting a space. 世界遺産	Search after adding double quotation marks. “world heritage”
Exact match search	Input words in “Full Title” in the narrowed search, and search.	
AND search	Solar generation → Materials that include both “solar” and “generation” will be retrieved. *In this case, not only “solar generation,” but also “solar power generation” will be included in hits.	
OR search	Cancer OR tumor → Materials that include either “cancer” or “tumor” will be retrieved.	
NOT search	Jomon NOT pottery → Materials that include “jomon,” but not include “pottery” will be retrieved.	

What is the search engine OPAC?

With OPAC, you can check the locations of books, journals, audiovisual materials, e-Books, etc. stored in the libraries of Shinshu University.

URL : <http://www-lib.shinshu-u.ac.jp/opc/>



List of search results

Window for the list of search results

You can change the order and number of displayed hits.

信州大学 附属図書館OPAC

図書館トップページ | My Library | 新着図書 | 新着雑誌 | 貸出ランキング | ASK | FAQ | デジタルビュー | 教員お薦めの本 | 県内連携図書館 | 電子ジャーナル検索 | ヘルプ | プラグマーカー一覧

日本語 ▼

検索

検索結果: 3346 件

1 / 336 ページ

並び替え ▼
10 | 50 | 100 件 /

1 ☐ 図書 新興諸国の現金結付政策 : アイディア・書説の視点から
宇佐見耕一, 牧野久美子編
出版情報: 千葉: 日本貿易振興機構アジア経済研究所, 2015.3
シリーズ名: 研究双書 / アジア経済研究所 001 no. 618
所蔵情報: 貸出可, 中央図書館, 中央図(南2階新着図書), 369.2:Sh 64

2 ☐ 図書 上田古地図
尾崎行也, 佐々木清司責任編集・執筆
出版情報: 長野: しなのき書房, 2015.2
所蔵情報: 貸出可, 経済学部図書館, 経済学図(1階図書), 291.52:U 32

3 ☐ 図書 北陸新幹線沿線百名山
栗田良多芳編・著; 市川重一郎, 伊久間広幸, PCN倶楽部著
出版情報: 長野: 信濃毎日新聞社, 2015.3
所蔵情報: 貸出可, 中央図書館, 中央図(南2階新着図書), 291.4:Ku 67

You can narrow down libraries, publication years, formats, etc.

This indicates the current status of the material (e.g. borrowed), its location, call number, etc.



How to see search results—Books

Click a book title from the list of search results, to display “the detailed info of the book.” You can check the storage state of the book by seeing the “Location” and “Call Number” in the storage state information.

OPAC's window for the detailed information on books

信州大学 附属図書館OPAC

自然保護の夜明け : デイヴィッド・ソローからレイチェル・カーソンへ

フォーマット: 図書

著者表示: ポール・ブルックス (著) 上道恵子, 北沢久美訳

言語: 日本語

出版情報: 東京: 新恵堂社, 2006.2

形態: 424, xwtp, 20cm

著者名: Brooks, Paul <DA04928013>
上道 恵子 <DA01614926>
北沢 久美

書誌ID: BA76076375

ISBN: 9784783502395 [4783502390]

状態	巻	所在	資料ID	請求記号	予約予定日 (予約数)	OPAC注記
貸出可		中央図書館 中央館 (蔵 2階東館)	0011219649	519.853 B 76		予約・取書
館蔵中		教育学部図書館 教育学 部 (蔵庫) (2階南館 中2)	0740207715	519.853 B 76		
貸出可		工学部図書館 工学部 (2階南館)	2510316272	519.853 B 76		
研究室		中央図書館 全教職 (蔵 1階)	0011575222	519.853 B 76		

Bibliographic information

Storage information

Status

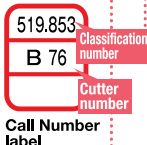
The status of each material, such as “Loanable” and “Checked out,” is indicated. If you want to use a book stored in a research room, please ask a librarian at the counter.

Location

The location of each book is indicated. In this case, we have several copies of the book, and store them at different libraries, departments, and divisions.

Call Number

This number represents the theme and location of each book. Books are placed on bookshelves of libraries in the order of call numbers. The back cover of each book has a label, and so we recommend you to write down call numbers when searching bookshelves for books.



Reserve

You can reserve books that have been borrowed. You can also request the delivery of books from other libraries. Click the button for “Reserve,” and log in with the ID and password of ACSU.

How to see search results—Journals

Click a journal title from the list of search results, to display the “detailed information of the journal.” You can check the storage state of the journal by seeing the “location” and “volume/issue number and year” in the storage state information.

OPAC's window for the detailed information on journals

In the case of journals, you need to check not only whether the journal you want is stored, but also the issue you want is available.

Biographical information

Storage information

所蔵番号	所蔵年	所在	請求記号	OPAC注記
19-24	2013-2018	中央図書館 中央館 (北2 F 雑誌雑誌)		
25-26, 27(1)+	2019-2020	中央図書館 中央館 (東2 F 雑誌雑誌)		
23(4-12), 24-25, 27(1)+	2017-2020	教育学部図書館 教育学部 (雑誌)		
15(4-12), 16(1-3, 7-12), 17-25, 27(1)+	2009-2020	農学部図書館 農学部 (雑誌)		

Volume/issue number and year

Each journal is indicated with volume/issue numbers, and years.
Example: 15 (4-12), 16 (1-5, 7-12), 17-26+
... 2009-2020

The issues published between 2009 and 2020 are available.
The plus sign indicates that we still subscribe to the journal.
We do not have Issue 3, Volume 15 or Issue 6, Volume 16, because these are missing issues.

Location

This indicates where the journal is stored. Some volumes may be stored at different locations. If you want to use a journal stored at other libraries, departments, or divisions, please ask a librarian at the counter.

The back numbers of journals are bound. We recommend you to write down journal titles and volume/issue numbers when searching bookshelves for journals you want.

If you cannot find a material you want in OPAC (search the libraries outside our university)

If a book or journal you want is not stored at our university, you can request the delivery of the book or its copy from another university or directly visit the university (p.4). In the following websites, you can search for the libraries that have a material you want.

CiNii Books

You can search college libraries around Japan.

NDL-Search

You can search books stored in National Diet Library, public libraries, etc. around Japan.

Shinshu Book Search

You can search books stored in libraries in Nagano Prefecture.



My Library

*Exclusively for those
who belong to Shinshu University

How to log in

1. Click "Login" in My Library in the common menu at the right side of the website of the library of our university.
2. Input your ID and password for ACSU and click the login button.



There are two other entrances to My Library.

- After login to ACSU, click "Library Portal: My Library" in "Library" on the menu.
- Click "My Library" in the menu at the upper part of OPAC, input your ID and password for ACSU, and log in.

How to use each menu

This window displays the notifications from the library.

PC version

Smartphone version

What is My Library?

My Library is the portal site of our library. With this, you can check your reservation and borrowing situations, etc. in the Internet.



1 To check your borrowing situation

You can check the deadline for returning a book and extend the deadline. For extending the deadline, check the box to the left of the book you want to borrow for a longer period, and click "Renew selected."

PC version

Smartphone version

2 To check your reservation situation

You can check the states of books you reserved or sent for. If "On Hold" is displayed, you can borrow the book anytime. While "Requested" is displayed, you can cancel your reservation.

PC version

Smartphone version

3 ILL (for copying and borrowing literature)

You can request literature not stored in Shinshu University from other libraries.

4 To reserve a facility (Central/Medical Library)

This is used for reserving group study rooms or the like. Please ask each library how to use facilities.

5 To request a book

Undergraduate and graduate students can request our library to have some books they want.



Use of e-Journals, e-Books, and Databases

Search for e-Journals and e-Books

In Shinshu University, you can access about 14,000 titles of electronic journals and about 130,000 titles of electronic books (as of fiscal 2020).

In “資料を探す (Search for material)” of the website of the library, input a journal/book title in the search box of Publication Finder, to access sources. Electronic books can be retrieved also via OPAC.

Publication Finder: Example of searching for an electronic journal

PublicationFinderは
信州大学で使える電子ジャーナルなどを探します。

タイトル、サブジェクト、ISSN/ISI 検索

“資料を探す (Search for material)” in the website of the library

OPAC: Example of searching for an electronic book

蔵書検索 (OPAC)は
信州大学が所蔵する図書・雑誌などを探します。

書名、著者名、出版年、主 検索

“資料を探す (Search for material)” in the website of the library

- E-Journals and e-Books can be used inside Shinshu University in accordance with contracts.
- Please check the available titles in Shinshu University on the pages of “Electronic journals” and “Electronic books” in “Search for material” of the website of the library.
- There are also charge-free (freely accessible) titles. (In Publication Finder, the “Free” marks represent such titles.)

What is an e-Journal?

It means an academic journal published online. E-Journals can be easily retrieved and swiftly published compared with paper ones.

What is an e-Book?

It means the electronic version of a conventional paper book. Our library collects mainly academic and technical e-Books.

Use from outside the campus/remote access *Exclusively for those who belong to Shinshu University

Students and teaching staff of Shinshu University can remotely access to electronic journals, etc. from outside the campus by logging in to ACSU.

You can check the operation procedure at each site in "Remote access method" of the website of the library.

リモートアクセス利用方法

学外（自宅など）から電子ジャーナル・電子ブック・学術情報データベースを利用することができます。*学内者限定



"Search for material" in the website of the library

GakuNin-compatible service

GakuNin-compatible electronic journals, etc. require the ID for ACSU. Teaching staff need to have an account for "ID for tasks."

Login example: CiNii Articles

Choose "Shinshu University" in the section of "Your institution."

Login example: Web of Science

Choose "Japanese Research and Education (GakuNin)" in "Institutional Sign in," and choose "Shinshu University" in "Your institution."



Use of e-Journals, e-Books, and Databases

Available databases in Shinshu University

Academic information databases include those for retrieving the information on papers and literature, newspaper articles, dictionaries, encyclopedias, and research data.

The available databases in Shinshu University are as follows.

Databases for papers and literature (all subjects)

Database title	Outline
Web of Science	A world-class academic literature database including even the citations among papers. You can retrieve data in the fields of natural and social sciences released in the 1990s or later. You can also use EndNote Basic, a tool for literature management.
Journal Citation Reports	A database for evaluating and comparing academic journals, which includes "Impact Factor," an index based on the citation information in Web of Science.
JDream III	A database of literature in the fields of science, technology, medicine, and pharmacy. This includes the collections of papers and proceedings. The function to search in Japanese is so enriched that a Japanese abstract is added to each paper.
Web OYA	A database of the magazine library "Oya Soichi Bunko." It includes the index of articles of mainly general magazines, such as weekly, women's, literary, and fashion magazines.

Databases for papers and literature (specific subjects)

Database title	Outline
SciFinder-n	A database of literature mainly in the chemical field. It also includes the information on scientific literature, patents, chemical substances and reactions. Such information can be retrieved from chemical structures and reactions, too.
MathSciNet	An academic paper database in the field of mathematics provided by American Mathematical Society.
Ichushi-Web: Japan Medical Abstracts	A database of literature in the medical field, including medicine, dentistry, pharmacy, nursing science, and veterinary medicine. Keywords are added in accordance with "Medical Term Thesaurus." (Limited to Matsumoto Campus)
Econlit	A database of papers in the fields of economics and business administration, produced by American Economic Association. It also includes the information on theses and working papers.
PsycINFO	A database of abstracts and papers in the field of psychology, produced by American Psychological Association. It also includes magazine articles, theses, and technical reports.

In a database for papers and literature, you can search for the papers and articles included in academic journals, etc. and other literature with titles, abstracts, and keywords. To obtain a paper or literature you want, please check its location by using the e-Journal search Publication Finder and the book search engine OPAC.

Databases for newspaper articles and encyclopedias

Database title	Outline
Japan Knowledge Lib	A database of dictionaries and encyclopedias, mainly Encyclopedia Nipponica. You can retrieve several contents of dictionaries and encyclopedias, such as "Shogakukan's Japanese Dictionary" and "Basic Knowledge of Modern Terms," and Toyo Bunko.
Kikuzo II Visual	A database of the full text of the articles of Asahi Shimbun. You can retrieve the articles of issues ranging from the inaugural issue in 1879, display newspaper images, and use Chiezo and Asahi Graph.
Nikkei Telecom 21	A database of newspaper articles and corporate information provided by Nikkei Inc. You can retrieve the information on companies and personnel affairs, as well as the 4 major newspapers of Nikkei.
Yomiuri Database Service	A database of articles of the Yomiuri Shimbun. You can retrieve the articles ranging from the inaugural issue in 1874, and browse recent articles.
Shinano Mainichi Shimbun Database	A database of the full text of the articles of local newspapers in Nagano Prefecture and Shinano Mainichi Shimbun. You can retrieve all issues ranging from the inaugural issue dated July 5, 1873. (Limited to the designated terminals in each library)
House of Commons Parliamentary Papers (HCPP)	A database of the full text of the materials of the House of Commons in the U.K. It includes the bills, House of Commons Papers, etc. produced in the 19th to 20th centuries (1801 to 2004) and the long 18th century (1688 to 1834).

- These databases are available only from inside the campus. (For remote access, please see p.13.)
- There are also databases that can be accessed from anywhere freely. Please use them by choosing "Search for Material" and then "Academic information databases" in the website of the library.
- The database in each field is introduced also in the webpage of the library of each department (p.19-31).



Example of databases that can be accessed from anywhere freely: CiNii Articles
(Paper information database including journals of Japanese academic societies and college bulletins)



Institutional Repository and Archives

Institutional repositories

Research outcomes, including academic papers, of research institutes are available online.

Institutional repository SOAR-IR https://soar-ir.repo.nii.ac.jp/	This offers the research outcomes, such as papers, of researchers who belong to Shinshu University, and the full text of the bulletins and reports of Shinshu University.
Repository of Shinshu https://shinshu.repo.nii.ac.jp/	This offers the research outcomes of 16 higher education institutions in Nagano Prefecture.
Institutional repositories DataBase IRDB https://irdb.nii.ac.jp/	You can retrieve research outcomes, including papers, accumulated in institutional repositories in Japan.

Archives

You can search and browse materials digitalized at Shinshu University Library, online.

Mountain Archive of Early-Modern Japan http://www-moaej.shinshu-u.ac.jp/	This offers the materials published in the modern era, especially the Edo Period, among "KOTANI Collection" (p.17)
Comprehensive Database of Archaeological Site Reports in Japan http://sitereports.nabunken.go.jp/	This offers reports on excavated cultural property around Japan. The library cooperates with related municipalities for the registration of materials of Nagano, Yamanashi, and Niigata Prefectures.
Archive on Dakuryuu-no-ko for generations http://lore.shinshu-u.ac.jp/	This offers the materials regarding "Saburoku Disaster," which occurred in Inadani, Nagano Prefecture in 1961, based on the cooperation from "Tenryu River Learning Center Kawanabe" and "Upstream Office of the Tenryu River."



Database of Japanese mountain-related publications in the modern era



Introduction of the Collections of Shinshu University Library

Collection title	Library that stores the collection	Outline
KOTANI Collection	Central	One of the largest collections of materials pertaining to mountains in Japan. It stores about 8,000 pieces of materials related to mountaineering and mountains inside and outside Japan. Mainly those in the Edo period are available through Database of Japanese mountainrelated publications in the modern era (p.16).
ISHII Tsuruzo Collection	Central	A collection pertaining to the artist ISHII Tsuruzo, who flourished as a sculptor and as an illustrator. It stores about 30,000 pieces, including his materials for creative activities, drawings, works, letters, and favorite items.
KITA Morio Library	Central	It stores about 600 books of the writer KITA Morio, who graduated from the old Matsumoto High School. It also includes many autographed books presented by his fellow writers.
OKUDAIRA Yasuhiro Collection Central	Central	It stores about 500 books of OKUDAIRA Yasuhiro, the professor emeritus of the University of Tokyo, who is renowned for research of freedom of expression and contributed to the diffusion of constitutional democracy in Japan.
Collection of the old Matsumoto High School	Central	It stores about 20,000 books collected during the age of the old Matsumoto High School, which is one of the predecessors of Shinshu University.
Paintings	Central	It stores 19 paintings collected during the age of the old Matsumoto High School, including "Scenery of Rome" of FUJISHIMA Takeji and "Spring of Shinano" of OKADA Saburosuke.
Han Library	Education	It stores 124 kinds of Japanese/Chinese books and 1,180 books used by Chouzenkan of Takashima-han in Shinano Province, the reading site of Iida-han, Sokyokan of Matsumoto-han, and Shoyukan of Tatsuokahan, including the reprinted edition (ji-gu-ge edition) of Shí san jing zhù shu in the Ming period and Huang Qing Jingjie compiled by Ruan Yuan in the Daoguang period of the Qing dynasty.



Source: KOTANI Collection



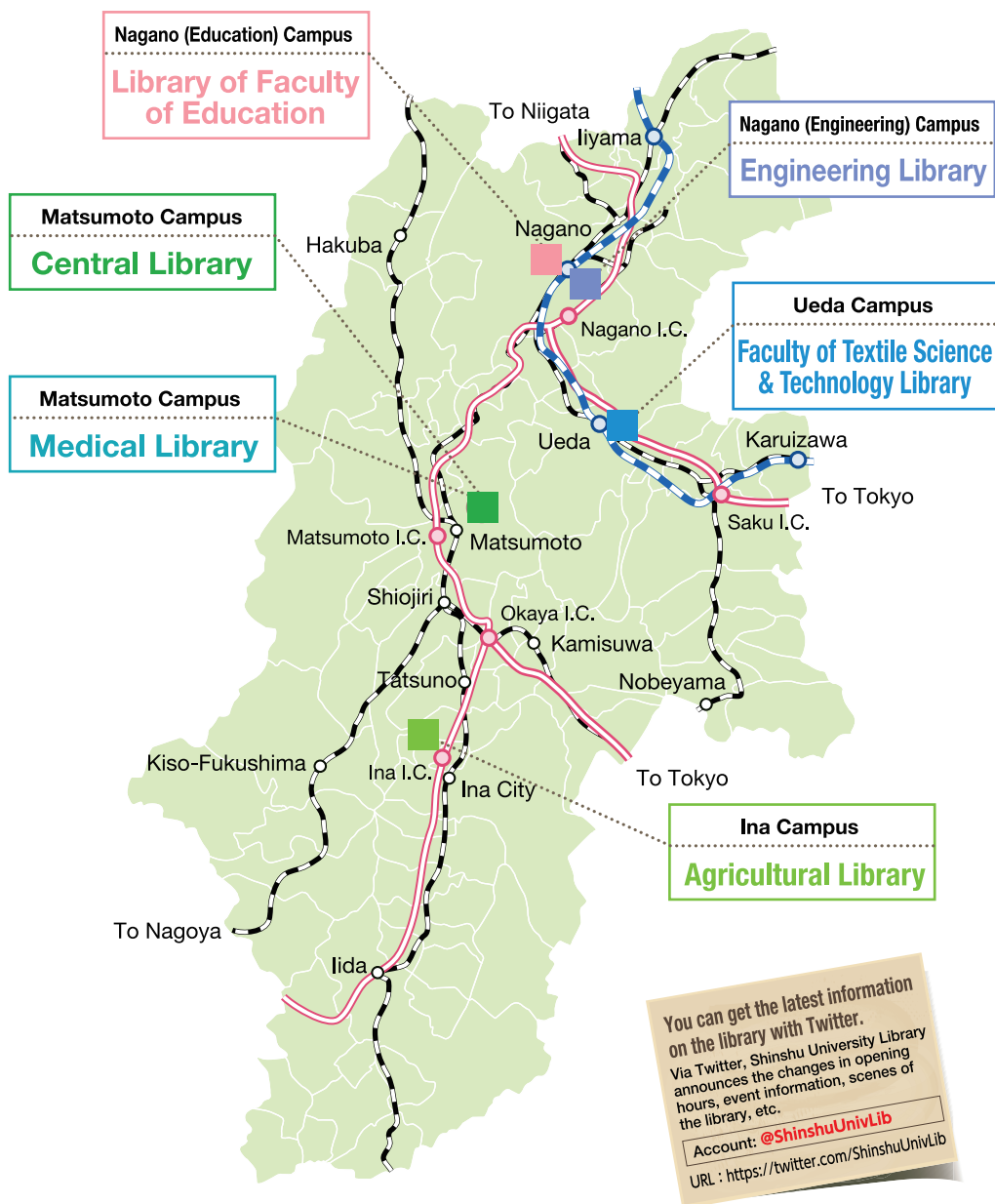
"Spring of Shinano" by OKADA Saburosuke

Regarding the browsing of collections

It is necessary to complete the procedures for browsing collections.
Before using a collection, please contact each library (Central Library [p.19] and Library of Faculty of Education [p.22]) (9:00 to 17:00 on weekdays).



Description of Each Library





Central Library



Central Library

■Contact

TEL: 0263-37-2172 FAX: 0263-37-2296 e-mail: matsulib@shinshu-u.ac.jp

Free Learning Space in Central Library

Opening hours

	Weekdays (Mon. to Fri.)	Sat.	Sun. and holidays
School period	8:45 - 22:00	10:00 - 19:00	10:00 - 19:00
Exam period	8:45 - 22:00	9:00 - 21:00	9:00 - 21:00
Vacation	8:45 - 17:00	10:00 - 17:00	10:00 - 17:00

Closing days

Summer vacation, year-end and New Year holidays, and extraordinary closing days (which will be announced via notices, websites, etc.)

Borrowing

Bring the materials you want to borrow and your student, staff identification, or library card to a librarian at the counter. With your student or staff identification card, you can use an automatic lending machine.

Borrowers	No. of books you can borrow	Borrowing period	Borrowers	No. of books you can borrow	Borrowing period
1 st to 3 rd -year students	Up to 10	Up to 14 days	Teaching staff, professors emeritus, et al.	Up to 20	Up to 30 days
4 th -year students	Up to 10	Up to 30 days	Researchers, audience, graduates, et al.	Up to 5	Up to 14 days
Graduate students	Up to 10	Up to 30 days	External users	Up to 2	Up to 14 days

Materials you cannot borrow

- Dictionaries, encyclopedias, etc.
- Books designated in syllabi (which have the "Designated Book" sticker)
- Newspapers and electronic information
- Materials stored in the special material room
- Other materials with the "For Reference Only" sticker



"Designated Book" sticker



"For Reference Only" sticker

Return

- Return the materials you borrowed to the counter or the book drop.
- If our library is closed, return the materials to the book drop.
- If you miss a deadline for returning, you will not be able to borrow a material for the same period as your delay period.

Library equipment

- PCs for retrieving information: A total of 6 PCs are available in the south Bldg. Out of them, 3 PCs are exclusively for OPAC.
- Wireless LAN: You can use the wireless LAN of the ACSU network everywhere in our library. **Exclusively for those who belong to Shinshu University.*
- Group learning rooms: There are 4 group learning rooms on the second floor of South Bldg. You can reserve a room in My Library (p.10).
- Seminar room.: Located on the second floor of South Bldg. You can use this room as a browsing space, unless it is used for guidance, lectures, etc.
- Copiers and multi-functional copiers: Available on the second floor of the south Bldg. (You can pay in cash). You can copy and print out data via the Internet or USB.

Services

- At Peer Support @ Lib, senior students will support you when you face academic challenges, such as how to solve your assignment and how to write a report.
 - ▶ Learning advisor: Basic science subjects, such as mathematics and science
 - ▶ Writing advisor: How to write a report in a liberal arts seminar or the like
- You can borrow a laptop PC and a projector at the counter. **Exclusively for those who belong to Shinshu University.*
- The materials in the stacks are handled by librarians. If you want to use them, please ask a librarian at the counter (9:00 to 17:00 on weekdays)



Group study room of Central Library

Others

- Only Free Learning Space on the first floor, you can drink and eat a snack. In other places, you can bring a drink with a capped container, such as a plastic bottle and a water bottle.
- You can learn while talking in Free Learning Space on the first floor, Collaborative Learning Space, group study rooms, and the seminar room on the second floor. At other browsing seats, please be quiet.
- The third floor is a space for learning quietly.
- In the silent zone, you are prohibited from using any electronic devices that generate noise, such as PCs.
- You can borrow back numbers of journals only for one day. **Exclusively for those who belong to Shinshu University.*

Frequently used databases

Digital transmission service of National Diet Library

You can use about 1.31 million digitalized materials of National Diet Library. (Accessible from designated terminals in our library.)

CiNii Articles

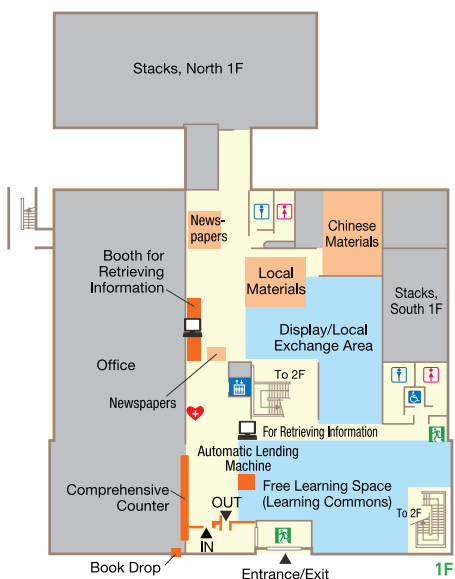
You can retrieve Japanese academic journals and college bulletins.

Si-bu cong-kan and Siku Quanshu

You can retrieve "Si-bu cong-kan" and "Siku Quanshu," the largest book series in China. (Accessible from designated terminals in Central Library)

New edition of Kokka Taikan

It comprehensively includes the waka (traditional Japanese poems) ranging from those in Man'yōshū to those in the modern era. (Accessible from designated terminals in Central Library)

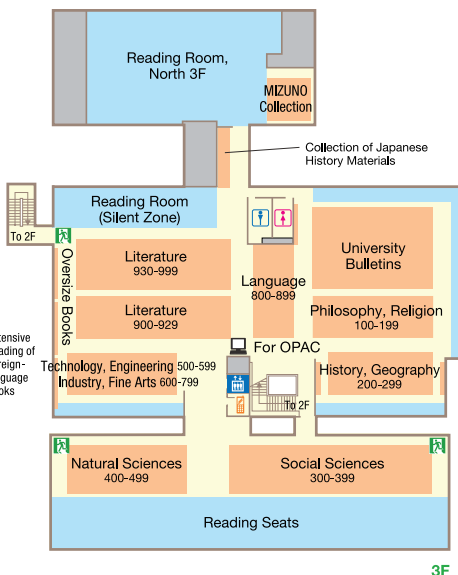
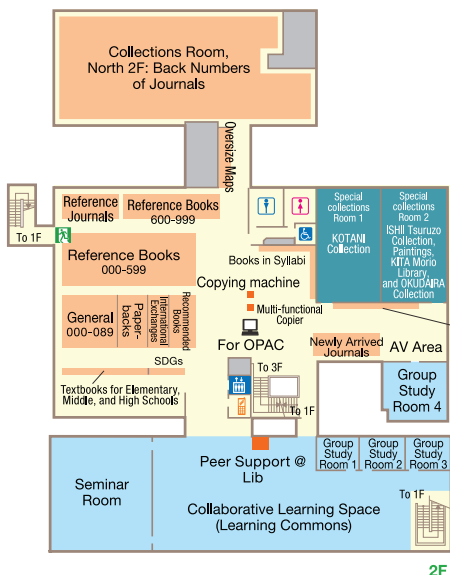


- Bookshelves
- Reading Seats
- Special Collections Room
- Machines / Facilities
- Computer
- Elevator
- Emergency Exit
- Men's Restroom
- Women's Restroom
- Multipurpose Restroom
- Telephone Room
- ♥ AED

*Common among the libraries of all departments



[Evacuation sites]
First Playing Field (Green Field)
Third Playing Field (Ballpark)



Access to Central Library

[Address] 3-1-1 Asahi, Matsumoto City, Nagano Pref. 390-8621

<In the case where you head for our library from JR Matsumoto Station>

● After leaving JR Matsumoto Station from "Oshiro Exit (East Exit)," find Matsumoto Bus Terminal located ahead to the right, and get on a bus of "Shindai-yokota-junkan-sen" or "Asama-sen" from Terminal No.1. We recommend you to alight at "Daigakuseimon," which follows "Shinshu-daigaku-mae."

*You cannot park your car inside the campus of Shinshu University. To the north of our university, there is a municipal parking area. However, it is often occupied, and so please use public transportation as much as possible.



Educational Library

Educational Library

Contact

TEL: 026-238-4061 FAX: 026-237-4390 e-mail: jed0101@shinshu-u.ac.jp

Opening hours

	Weekdays (Mon. to Fri.)	Sat.	Sun. and holidays
School period	8:45 - 21:00	10:00 - 17:00	Closed
Exam period 1	8:45 - 21:00	10:00 - 19:00	10:00 - 19:00
Exam period 2	8:45 - 21:00	10:00 - 20:00	10:00 - 20:00
Vacation	8:45 - 17:00	Closed	Closed

Closing days

Sundays, national holidays, the summer vacation, year-end and New Year holidays, extraordinary closing days (which will be announced via notices, websites, etc.)

Borrowing

Bring the materials you want to borrow and your student, staff identification, or library card to a librarian at the counter. With your student or staff identification card, you can use an automatic lending machine.

Borrowers	No. of books you can borrow	Borrowing period	Borrowers	No. of books you can borrow	Borrowing period
1 st to 3 rd -year students	Up to 10	Up to 14 days	Teaching staff, professors emeritus, et al.	Up to 20	Up to 30 days
4 th -year students	Up to 10	Up to 30 days	Researchers, audience, graduates, et al.	Up to 5	Up to 14 days
Graduate students	Up to 10	Up to 30 days	External users	Up to 2	Up to 14 days

*The maximum borrowing periods for the following materials are different: musical scores (7 days), audiovisual materials (4 days)

Materials you cannot borrow

- Dictionaries, encyclopedias, statistics, and almanacs
- Magazines and newspapers
- Officially approved textbooks
- Books designated by teaching staff (with the "Designated Book" sticker)
- Valuable materials
- Other materials that have the "For Reference Only" sticker.



"Designated Book" sticker



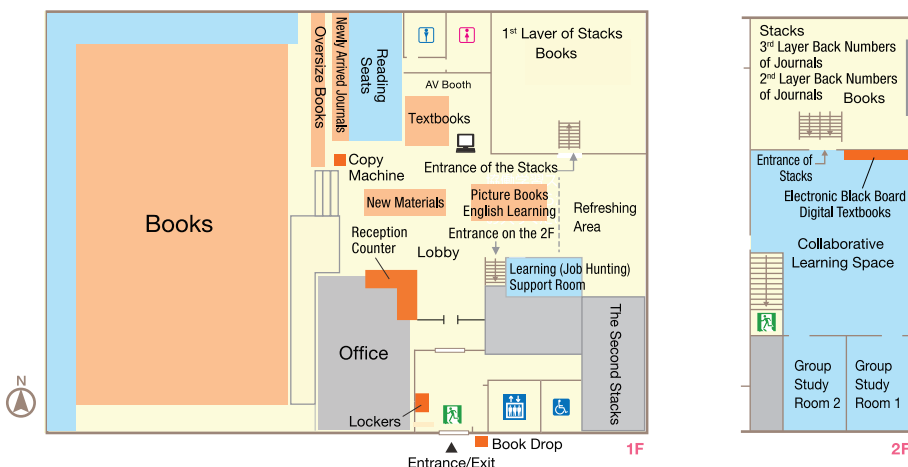
"For Reference Only" sticker

Return

- Return the materials you borrowed to the counter.
- If our library is closed, please return the materials to the book drop at the entrance.
- If you miss a deadline for returning, you may become unable to borrow a material next time.

Library equipment and services

- PCs for retrieving information (1st floor): 2 PCs are available. You can borrow a laptop PC (6 PCs available) and iPad (5 units available) at the counter.
- Wireless LAN: You can use the wireless LAN of the ACSU network in every part of the library.
- Collaborative learning space (2nd floor): Enter from the stairs on the right side of the lobby.
- Group study room (2nd floor): You can book this room at the counter. You can use it as 2 rooms or combine them to use as one large room.
- Learning (job hunting) support room (1st floor): You can book this room at the counter.
- Stacks (the 1st to 3rd layers): You can enter from the 1st or 2nd floor.
- Copying machines (your own expense): Only monochrome copies. A copying card of the co-op is required.
- You can bring a drink in a container that can be sealed to the library. For eating and drinking, please use the refreshing area.



[Evacuation sites] Playing field of the Faculty of Education

Frequently used databases

CiNii Articles

You can retrieve Japanese academic journals and college bulletins.

PsycINFO

A database of abstracts and papers in the field of psychology, produced by American Psychological Association.

Web of Science

A world-class academic literature database including even the citations among papers.

Shinano Mainichi Shimbun Database

A database of the full text of the articles of Shinano Mainichi Shimbun. You can retrieve all issues ranging from the inaugural issue dated July 5, 1873.

*You can also use the digitalized material transmission service of National Diet Library (which enables users to browse the full text of currently unavailable materials, such as out-of-print ones, among the books and magazines digitalized by National Diet Library, as digital images with a terminal at a library).

Access to Educational Library [Address] 6-ro, Nishi-Nagano, Nagano City, Nagano Pref. 380-8544

<From JR Nagano Station>

- Exit JR Nagano Station from Zenkoji Exit, and get on a bus at Bus Stop No.1. Alight at the bus stop "Hana-no-kouji." Turn left at the "Taimon" intersection, and go straight for about 5 min. (about 300 m). You will see Nagano (Faculty of Education) Campus on the right.
- Exit JR Nagano Station from Zenkoji Exit, get on Nagano City Loop Bus "Gururin Go" (12 min.), and alight at the bus stop "Shindai Kyouiku-Gakubu-Mae." You will see Nagano (Faculty of Education) Campus across the road (1 min. on foot).



Medical Library

Medical Library

■ Contact

TEL: 0263-37-2584 FAX: 0263-37-2587 e-mail: lib5126@shinshu-u.ac.jp

Opening hours

	Weekdays (Mon. to Fri.)	Sat.	Sun. and holidays
School and exam periods	8:45 - 21:00	10:00 - 16:00	Closed
Early August	8:45 - 17:00	Closed	Closed

Closing days

Sundays, national holidays, the summer vacation, year-end and New Year holidays, extraordinary closing days (which will be announced via notices, websites, etc.)

Special use

The medical students (excluding first-year undergraduate students) and teaching staff who have received permission can enter this library, browse materials, etc. even when the library is closed. You can apply for the permission at the counter. Students need to attend a lecture about the use of this library.

Borrowing

Bring the materials you want to borrow and your student, staff identification, or library card to a librarian at the counter. With your student or staff identification card, you can use an automatic lending machine.

Borrowers	No. of books you can borrow	Borrowing period
Students and teaching staff	Up to 5	Up to 14 days

Borrowers	No. of books you can borrow	Borrowing period
External users	Up to 2	Up to 14 days

Materials you cannot borrow

- Materials with the “For Reference Only” sticker (such as dictionaries and encyclopedias)
- Magazines, journals and newspapers

*Those who belong to Shinshu University can borrow a magazine or journal (excluding the latest issues) for only one night.



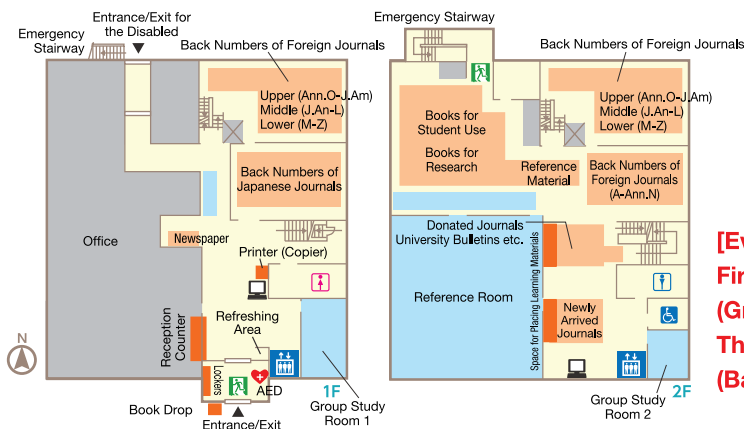
“For Reference Only” sticker

Return

- Return the materials you borrowed to the counter.
- If our library is closed, please return the materials to the book drop at the entrance.
- If you miss a deadline for returning, you may be prohibited from borrowing a material next time.

Library equipment and services

- PCs for retrieving information (1st and 2nd floors): 7 PCs are available. It is possible to print data with Public Print.
- Locker (the first floor) and the compartment for placing users' belongings (the second floor): Please use them in a moderate way in accordance with the indicated rules. The library accepts no responsibility for any belongings in case of lost or stolen.
- Wireless LAN: You can use the wireless LAN of the ACSU network in every part of the library.
- Group Study Room (1st and 2nd floors): You can book this room via My Library.
- Copying and printing machines (the first floor): You can copy materials at your own expense and paid in cash. (If you want to use public funds, please visit the clerks' office.) You can print a material with Public Print or a USB memory.
- You can bring a drink in a container that can be sealed to the library. For eating and drinking, please use the refreshing area.
- Reading room of School of Health Sciences (the first floor of South School Bldg. of School of Health Sciences): opening hours on weekdays (8:45 to 19:00)



[Evacuation sites]
First Playing Field
(Green Field)
Third Playing Field
(Ballpark)

Frequently used databases

* For the details of "Ichushi-Web:Japan Medical Abstracts," refer to page 14.

PubMed

A world-class database in the fields of medicine and biology. It includes almost all kinds of journals around the world, especially English papers. New papers are added on a daily basis.

UpToDate

This is an electronic textbook in which experts offer commentaries regarding various clinical topics based on the latest well-substantiated information. (Accessible from Shinshu University Hospital only)

EBMR

A database of abstracts that includes necessary literature for evidence-based medicine, mainly Cochrane Library.

CINAHL

An academic paper database that includes about 3,000 titles of English journals in the fields of nursing care and health. (There are some restrictions on simultaneous utilization.)

Medical Online

A database of the full text of Japanese medical journals. There are many journals that are available only electronically. (Accessible from Shinshu University Hospital only)

Access to Medical Library [Address] 3-1-1 Asahi, Matsumoto City, Nagano Pref. 390-8621

<From JR Matsumoto Station >

- At Matsumoto Bus Terminal, which is located 3 min. on foot from Castle Exit, get on Matsumoto Dentetsu Bus of "Shindai Yokoda Loop Line" or "Asama Line," and alight at "Shinshu Daigaku Mae" about 13 min. later. Walk for about 3 min.
- Get on Matsumoto Dentetsu Bus of "Kitashinai Line" at the nearest bus stop to Castle Exit. About 15 min. later in "Western Loop," alight at "Shindai Byouin Genkan Mae," and walk for about 3 min. or about 15 min. later in "Eastern Loop," alight at "Shindai Byouin Minamiguchi," and walk for about 6 min.



Engineering Library

Engineering Library

Contact

TEL : 026-269-5082 FAX : 026-269-5088 e-mail : kotosho@shinshu-u.ac.jp

Opening hours

	Weekdays (Mon. to Fri.)	Sat.	Sun. and holidays
School period	8:45 - 21:00	10:00 - 16:00	Closed
Exam period	8:45 - 21:00	10:00 - 17:00	10:00 - 17:00
Vacation	8:45 - 17:00	Closed	Closed

Closing days

Sundays, national holidays, the summer vacation, year-end and New Year holidays, extraordinary closing days (which will be announced via notices, websites, etc.)

Special use

The students of the Faculty of Engineering (Nagano (Engineering) Campus) who submitted an application form for use and attended the orientation can use the library even outside opening hours (browsing or borrowing materials are not available). You can apply at the counter.

Borrowing

Bring the materials you want to borrow and your student, staff identification, or library card to a librarian at the counter. With your student or staff identification card, you can use an automatic lending machine.

Borrowers	No. of books you can borrow	Borrowing period	Borrowers	No. of books you can borrow	Borrowing period
1 st to 3 rd -year students	Up to 10	Up to 14 days	Teaching staff, professors emeritus, et al.	Up to 30	Up to 30 days
4 th -year students	Up to 10	Up to 30 days	Research students, occasional students, et al.	Up to 5	Up to 14 days
Graduate students	Up to 10	Up to 30 days	External users	Up to 2	Up to 14 days

Materials you cannot borrow

- Materials with the "In Library" sticker (including dictionaries, encyclopedias, statistics, and almanacs)
- Magazines, journals, and newspapers



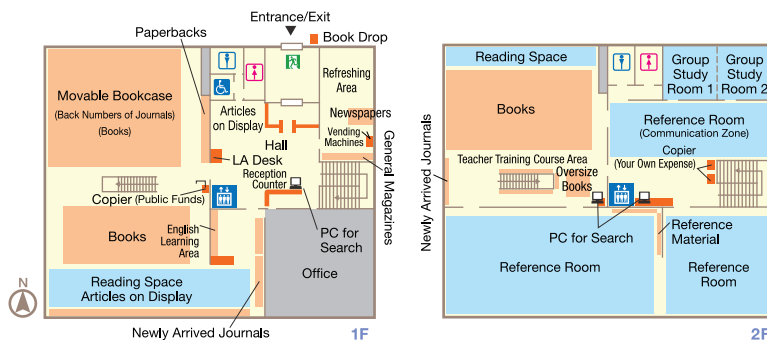
"In Library" sticker

Return

- Please return the materials to the counter (or the automatic lending machine before the deadline).
- If our library is closed, please return the materials to the book drop at the entrance.
- If you miss a deadline for returning, you may be prohibited from borrowing a material next time.

Library equipment and services

- PCs for retrieving information (black): There are 4 PCs.
- Wireless LAN: You can use the wireless LAN of the ACSU network in the library. You need an ACSU ID.
- Group study room (the second floor): You can reserve this room at the counter, at least one day before the day you want to use it. You can use this room freely, when there are no reservations.
- Copying machines at your own expense (the second floor): There are a prepaid card type (only for monochrome copies) and a coin type multi-functional copier (colored copies can be produced). *With the multi-functional copier, you can use Public Print and a USB memory.
- Copying machine that use public funds (the first floor): Colored copies can be produced. A librarian at the counter will lend a copying card for public funds.
- Learning Advisors (the first floor): Learning advisors are stationed for two hours every weekday in the school period, to give advices about learning.
- You can bring a drink in a container that can be sealed to the reading room. For eating and drinking, please use the refreshing section on the first floor.



[Evacuation sites]
Playing field of Faculty of Engineering

Frequently used databases

CiNii Articles

You can retrieve Japanese academic journals and college bulletins.

SciFinder-n

You can retrieve a wide range of information on papers, patents, substances, and reactions in the field of material science. It also includes medical and biological papers.

Web of Science

You can retrieve the information on papers of major academic journals. You can retrieve them, by using citation information.

MathSciNet

A database on mathematical papers provided by American Mathematical Society. It includes the bibliographic data, abstracts, and reviews of academic papers.

JDream III

You can retrieve the literature in the fields of science, technology, medicine, and pharmacy. This includes the collections of papers and proceedings as well as academic journals. A broad range of scientific and technological literature in Japan is available. A Japanese abstract is added to each paper.

Access to Engineering Library [Address] 4-17-1 Wakasato, Nagano City, Nagano Pref. 380-8553

<From JR Nagano Station>

- Exit from the Zenkōji Exit of JR Nagano Station. Board the ALPICO Bus for "Matsuoka via Nisseki" (Bus Stop No. 2). Get off at "Shindai Kogaku Mae" and walk for 3 minutes.
- Exit from the East Exit of JR Nagano Station. Board the Nagaden Bus for "Mizuno Art Museum / Arcs Chuo via Nisseki" (Bus Stop No. 21). Get off at "Shindai Kogaku Mae" and walk for 1 minute.



Agricultural Library

Agricultural Library

■Contact

TEL: 0265-77-1316 FAX: 0265-77-1317 e-mail: notosho@shinshu-u.ac.jp

Opening hours

	Weekdays (Mon. to Fri.)	Sat.	Sun. and holidays
School period	8:45 - 21:00	11:00 - 18:00	Closed
Exam period	8:45 - 21:00	11:00 - 19:00	11:00 - 19:00
Vacation	8:45 - 17:00	Closed	Closed

Closing days

Sundays, national holidays, the summer vacation, year-end and New Year holidays, extraordinary closing days (which will be announced via notices, websites, etc.)

Borrowing

Bring the materials you want to borrow and your student, staff identification, or library card to a librarian at the counter. With your student or staff identification card, you can use an automatic lending machine.

Borrowers	No. of books you can borrow	Borrowing period	Borrowers	No. of books you can borrow	Borrowing period
1 st to 3 rd -year students	Up to 10	Up to 14 days	Teaching staff, professors emeritus, et al.	Up to 20	Up to 30 days
4 th -year students	Up to 10	Up to 30 days	Research students, occasional students, et al.	Up to 5	Up to 14 days
Graduate students	Up to 10	Up to 30 days	External users	Up to 2	Up to 14 days

Materials you cannot borrow

- Dictionaries, encyclopedias, statistics, and almanacs
- Books listed in syllabi (with the "Reference" sticker)
- Magazines, journals, and newspapers
- Videotapes, DVDs, and CD-ROMs
- Other materials with the "For Reference Only" sticker



"Reference" sticker



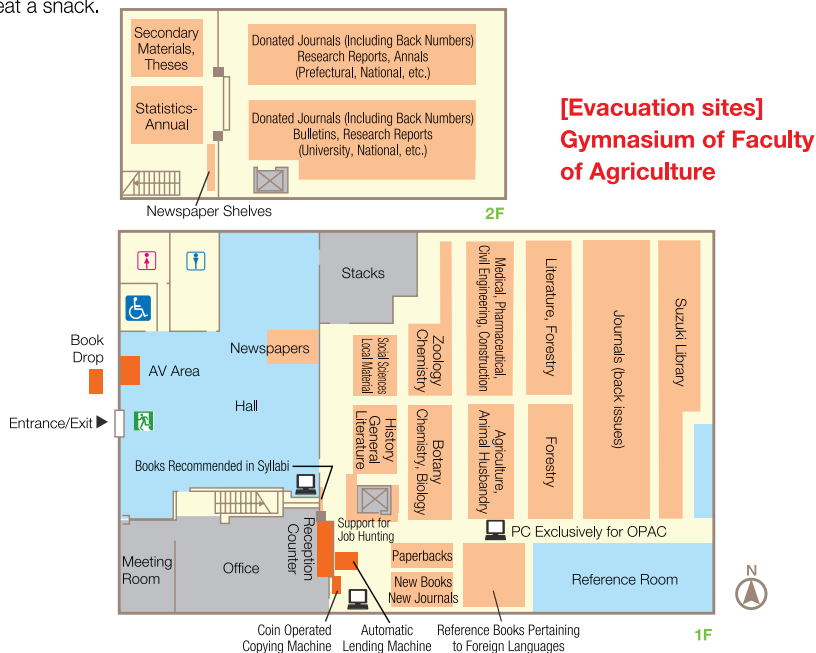
"For Reference Only" sticker

Return

- Return the materials you borrowed to the counter.
- If our library is closed, please return the materials to the book drop at the entrance.
- If you miss a deadline for returning, there will be some penalty.

Library equipment and services

- PCs for retrieving information: There are 6 PCs, including 1 PC exclusively for OPAC.
- Wireless LAN: You can use the wireless LAN of the ACSU network in every part of the library.
- *Exclusively for those who belong to Shinshu University.
- Copying machines used at users' expense: Color copying available. Coin-operated.
- *You can print files stored in Public Print and USB memories.
- You can bring a drink in a container that can be sealed to the reading room. In the hall, you can drink and eat a snack.



Frequently used databases

CiNii Articles

You can retrieve Japanese academic journals and college bulletins.

Web of Science

You can retrieve the information on papers of major academic journals. You can retrieve them, by using citation information.

JDream III

You can retrieve the literature in the fields of science, technology, medicine, and pharmacy. This includes the collections of papers and proceedings as well as academic journals. A broad range of scientific and technological literature in Japan is available. A Japanese abstract is added to each paper.

SciFinder -n

You can retrieve a wide range of information on papers, patents, substances, and reactions in the field of material science. It also includes medical and biological papers.

Access to Agricultural Library [Address] 8304 Minami-Minowa Village, Kamiina-County, Nagano Pref. 399-4598

<By Highway Bus>

- Get off the bus at either "Ina Interchange Mae" or "Chu-o-do Ina Interchange". Walk for approximately 12 to 15 minutes to the library.

<By JR Train>

- Get off the train at Ina-Shi Station on the Iida Line. At the Ina Bus Terminal, board a route bus for the "Nishi-Minowa Line" and get off at "Daigaku Iriguchi" (17 minutes). Walk for 5 minutes to campus.

<By Car>

- 5 min. from Ina Exit of Chuo Expressway. Currently, there are no restrictions for entering the university by car. Please use an open parking lot.



Faculty of Textile Science & Technology Library

Faculty of Textile Science & Technology Library

■Contact

TEL: 0268-21-5313 FAX: 0268-21-5321 e-mail: jfg0100@shinshu-u.ac.jp

Opening hours

	Weekdays (Mon. to Fri.)	Sat.	Sun. and holidays
School period	8:45 - 21:00	10:00 - 16:00	Closed
Exam period	8:45 - 21:00	10:00 - 17:00	10:00 - 17:00
Vacation	8:45 - 17:00	Closed	Closed

Closing days

Sundays, national holidays, the summer vacation, year-end and New Year holidays, extraordinary closing days (which will be announced via notices, websites, etc.)

Borrowing

Bring the materials you want to borrow and your student, staff identification, or library card to a librarian at the counter. With your student or staff identification card, you can use an automatic lending machine.

Borrowers	No. of books you can borrow	Borrowing period	Borrowers	No. of books you can borrow	Borrowing period
1 st to 3 rd -year students	Up to 10	Up to 14 days	Teaching staff, professors emeritus, et al.	Up to 20	Up to 30 days
4 th -year students	Up to 10	Up to 30 days	Researchers, audience, graduates, et al.	Up to 5	Up to 14 days
Graduate students	Up to 10	Up to 30 days	External users	Up to 2	Up to 14 days

Materials you cannot borrow

- Dictionaries, encyclopedias, etc.
- Books designated in syllabi (which have the "Reference" sticker)
- Magazines, journals, and newspapers
- Valuable books
- Other materials with the "For Reference Only" sticker



"Reference" sticker



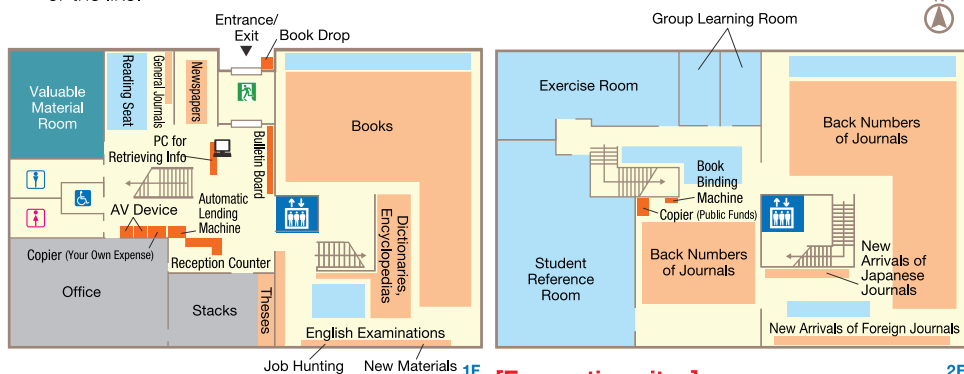
"For Reference Only" sticker

Return

- Return the materials you borrowed to the counter or an automatic lending machine.
- If our library is closed, please return the materials to the book drop at the entrance.
- If you miss a deadline for returning, you may be prohibited from borrowing a material next time.

Library equipment and services

- PCs for retrieving information (1st floor): 3 PCs are available. To use a printer, you need to bring A4-size paper sheets.
- Wireless LAN: You can use the wireless LAN of the ACSU network in every part of the library.
- Group learning and exercise rooms (the second floor): You can reserve a room at the counter, at least one day before the day you want to use it. You can use this room freely, when there are no reservations.
- Copying machines at your own expense (the first floor): Only for monochrome copies. A copying card of a co-op is required.
- Copying machine that use public funds (the second floor): Colored copies can be produced. A copying card for public funds is required.
- The beverages you can bring to the library are limited to those in closable plastic bottles, water bottles, or the like.



[Evacuation sites]

Playing field of Faculty of Textile Science & Technology

Frequently used databases

CiNii Articles

You can retrieve Japanese academic journals and college bulletins.

Web of Science

You can retrieve the information on papers of major academic journals. You can retrieve them, by using citation information.

JDream III

You can retrieve the literature in the fields of science, technology, medicine, and pharmacy. This includes the collections of papers and proceedings as well as academic journals. A broad range of scientific and technological literature in Japan is available. A Japanese abstract is added to each paper.

SciFinder -n

You can retrieve a wide range of information on papers, patents, substances, and reactions in the field of material science. It also includes medical and biological papers.

X-ray diffraction database

A database for analyzing inorganic materials with X-ray diffraction equipment. It includes the ICDD powder data obtained through experiments and the diffraction data obtained through calculations based on the crystal database of NIST and ICSD. (Accessible from designated terminals in this library only)

Access to Faculty of Textile Science & Technology Library 3-15-1 Tokida, Ueda City, Nagano Pref. 386-8567

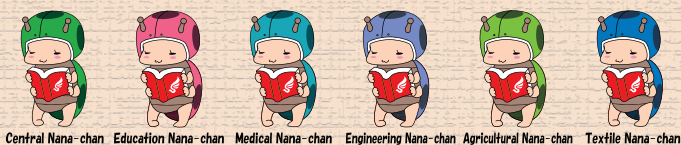
<In the case where you ride a bus from Ueda Station of JR Shinano Railway>

- Exit the station from Castle Exit, get on the Ueda Bus "Blue Bus of City Loop Line," alight at "Ion Ueda Mae," and walk for 5 min.

- Exit the station from Castle Exit, get on the Chikuma Bus "for Katsuma of Saku-Ueda Line," "for Kakeyu of Kakeyu Line," or "for Suguri of Takeishi Line," alight at "Ion Ueda Mae," and walk for 5 min.

<In the case where you walk from Ueda Station of JR Shinano Railway>

- 20 min. on foot from Castle Exit of Ueda Station



Guidance for Shinshu University Library

Issued on March 31, 2021

Shinshu University Library

3-1-1 Asahi, Matsumoto City, Nagano Pref. 390-8621

TEL : 0263(37)2174 FAX : 0263(37)3633

e-mail : library@shinshu-u.ac.jp

<https://www.shinshu-u.ac.jp/institution/library/>

Twitter : @ShinshuUnivLib

