**name**

----------@shinsyu-u.ac.jp

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| **Skills** |

* Language • Japanese: Native
 • English: TOEIC 700 (02/2022)
* Proactiveness, willingness, and problem-finding and solving skills
* Inter-personal communication skills
* Computer Skills Microsoft Office: Word, Excel, PowerPoint (Beginner)

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| **Educational Background** |

**ABC UNIVERSITY, Tokyo, Japan**

* Faculty of International Social Sciences 04/2021 – present
* Major: International Social Sciences
* Seminar: Marketing

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| **Part-time Job Experience** |

Part-time waitress at a Japanese-style restaurant in Chiba Japan

* 07/2018 - 06/2020
* Served customers with drink and food
* Maintained the hall area
* Communicated with guests including travellers from overseas
* Acquired manner and hospitality

Part-time clerk at a bookstore in Chiba Japan

* 02/2022 – 07/2022
* Worked mainly at cash registers, sometimes sorting stock of commodities

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| **Extracurricular Activities Experience** |

**Extracurricular Activities Experience**

* Joined the university’s ikebana club from 2021 to the present and is responsible for the accounting of the club.
* Used to study abroad for 2 years during high school years
* Travelled to US, China, Taiwan, Malaysia