

2020 Academic Year (AY2020)
October Enrollment

Shinshu University
Graduate School of Medicine, Science and Technology

—Doctoral Programs—

Department of Medical Sciences, Medical Science Division
Department of Biomedical Engineering (4-year course)

Application Guidelines

for International Students Special Selection

Disclaimer: This English version of the Application Guidelines is an excerpt from the official Japanese document and is not legally binding. The Japanese version will be used in the event of any discrepancies.

【About Internet Application】

Shinshu University is currently introducing an Internet application system.

Applicants are required to complete an online registration, print out the examination card, and receive information for the admission throughout this system.

Keep your ID and password since you need to log in after the registration.

Please access the following URL for more details.

<http://www.guide.52school.com/guidance/net-shinshu-u-g/eng/>

1. Enrollment Limits for October Admission of AY2020

Department of Medical Sciences	
Medical Science Division	A very limited number of students

2. Eligibility Requirements

All international applicants should first ascertain that they meet the application requirements. Submit your curriculum vitae to the Admissions Office before applying for Eligibility Assessment.

To be eligible to apply for our doctoral programs, international applicants must fall into ONE of the following requirement categories:

- (1) Have completed or will complete 18 years of school curriculum in a foreign country provided successful completion of a course in Medicine, Dentistry, Pharmacy, or Veterinary Medicine by the time of anticipated matriculation (September 30, 2020).
- (2) Have completed or will complete 18 years of school curriculum conducted by a country other than Japan through distance education while residing in Japan provided successful completion of a course in Medicine, Dentistry, Pharmacy, or Veterinary Medicine by the time of anticipated matriculation (September 30, 2020).
- (3) Have completed or will complete an overseas university program (equivalent to completing 18 years of school curriculum of said foreign country) at an educational institution located in Japan established under the school education system of said foreign country, provided successful completion of the curriculum specified by the Japanese Ministry of Education, Culture, Sports, Science, and Technology (MEXT) as well as a course in

Medicine, Dentistry, Pharmacy, or Veterinary Medicine by the time of anticipated matriculation (September 30, 2020).

(4) Have earned or will earn an academic degree equivalent to a Japanese bachelor's degree by completing a school program of 5 years or more (including completion of said program via school curriculum conducted by a country other than Japan through distance education while residing in Japan and via school curriculum specified by MEXT at an educational institution located in Japan established under the school education system of said foreign country) at a foreign university or institution (accredited by the government of said foreign country or by MEXT) provided successful completion of a course in Medicine, Dentistry, Pharmacy, or Veterinary Medicine by the time of anticipated matriculation (September 30, 2020).

(5) Have been recognized as having academic abilities equivalent or superior to those of a Japanese university graduate in Medicine, Dentistry, Pharmacy (6-year program), or Veterinary Medicine as a result of an individual eligibility assessment by Shinshu University Graduate School of Medicine, Science and Technology, providing the applicant has reached 24 years of age or older by the time of anticipated matriculation (September 30, 2020).

(6) Have completed or will complete 16 years of school curriculum in a foreign country provided successful completion of a course in Medicine, Dentistry, Pharmacy, or Veterinary Medicine by the time of anticipated matriculation (September 30, 2020), and have been recognized as having acquired the prescribed credits with excellent results by Shinshu University Graduate School of Medicine, Science and Technology.

(7) Have completed or will complete 16 years of school curriculum conducted by a country other than Japan through distance education while residing in Japan provided successful completion of a course in Medicine, Dentistry, Pharmacy, or Veterinary Medicine by the time of anticipated matriculation (September 30, 2020), and have been recognized as having acquired the prescribed credits with excellent results by Shinshu University Graduate School of Medicine, Science and Technology.

(8) Have completed or will complete an overseas university program (equivalent to completing 16 years of school curriculum of said foreign country) at an educational institution located in Japan established under the school education system of said foreign country, provided successful completion of the curriculum specified by MEXT as well as completion of a course in Medicine, Dentistry, Pharmacy, or Veterinary Medicine by the time of anticipated matriculation (September 30, 2020), and have been recognized as having

acquired the prescribed credits with excellent results by Shinshu University Graduate School of Medicine, Science and Technology.

Note: You must hold a valid Japanese medical or dental license when engaging in any medical research involving clinical practice.

3. Eligibility Assessment

International applicants who intend to apply for admission under the eligibility requirements of (5), (6), (7), or (8) must first undergo an individual eligibility assessment. Submit the required documents listed in the table below to the Admissions Office within the Application Acceptance Period.

(1) Application Acceptance Period

June 15, 2020 (Monday) – June 19, 2020 (Friday)

Submit your application to:

Admissions Office, Graduate Division, Academic Affairs

Shinshu University Graduate School of Medicine

3-1-1 Asahi, Matsumoto, Nagano, 390-8621

Email: mdaigak@shinshu-u.ac.jp

Note: Mailed applications should be sent by Express Registered Mail and received by the Admissions Office no later than 5 p.m. on the final day of the Application Acceptance Period. Applications may be handed in between 9 a.m. and 5 p.m. on weekdays. The Admissions Office is closed on weekends and Japanese national holidays.

(2) Required Documentation by Application Category:

Application Requirement Category (5)	
Document(s)	Additional Information
Admission Qualification Screening Application† (Form 7)	Fill out the form completely and legibly.

Statement of Purpose† (Form 8)	Write about what influenced your decision to undertake graduate study at Shinshu University and how you formulate research topics and pursue them toward your goals within a graduate program. Must be clearly legible.
Research History Certificate† (Form 9)	Required only if you have engaged in research at academic institutions.
Research Achievements Report† (Form 10)	Attach a copy of all manuscripts if you have engaged in research at academic institutions.
Final Degree Certificates‡	Official certificate of (prospective) graduation and sealed official transcript containing the signature of the head of your attended or attending department or university. Official certificate of (prospective) completion for master's program and transcript (if applicable).
Self-addressed Return Envelope	A return-mail envelope affixed with stamp(s) worth 84 yen to send you the results of your application eligibility. Envelope should be the Japanese long envelope #3 size (approximately 120 mm × 235 mm)

Application Requirement Category (6), (7), or (8)	
Document(s)	Additional Information
Admission Qualification Screening Application† (Form 7)	Fill out the form completely and legibly.
Statement of Purpose† (Form 8)	Write about what influenced your decision to undertake graduate study at Shinshu University and how you formulate research topics and pursue them toward your goals within a graduate program. Must be clearly legible.
Certificate of Enrollment‡ (proof of enrollment) or Certificate of Enrollment Periods‡	Document(s) confirming your enrolled status at your attended or attending universities containing the signature of the head of your department or university (and master's research department if applicable).

Academic Transcripts‡	Sealed transcripts from all attended or attending postsecondary institutions containing the signature of the head of your department or university (and master's research department if applicable).
Department Curriculum‡	A description of the courses or curriculum of the department at your attended or attending universities, such as a syllabus.
Self-addressed Return Envelope	A return-mail envelope affixed with stamp(s) worth 84 yen for us to send you the results of your application eligibility. Envelope should be the Japanese long envelope #3 size (approximately 120 mm × 235 mm)

† Official forms are available on the University website (<https://www.shinshu-u.ac.jp/graduate/sogoiriko/en/admission/medical-sciences/>).

‡ If the institution does not issue records in Japanese or English, original language records must be submitted with certified, complete, and exact Japanese or English translations.

(3) Assessment Method

Eligibility decisions are based upon a comprehensive review of submitted documents, including years of education, academic transcripts, research history, and other considerations.

(4) Date of Eligibility Decision Announcement

July 1, 2020 (Wednesday)

Decision letters will be sent out to all applicants on the announcement date. Applicants who are certified as eligible may proceed to the admission application steps.

4. Application Procedures

(1) Application Acceptance Period

July 6, 2020 (Monday) – July 14, 2020 (Tuesday)

Note: Mailed applications should be sent by Express Registered Mail and received by the Admissions Office no later than 5 p.m. on the final day of the Application Acceptance

Period. Applications may be handed in between 9 a.m. and 5 p.m. on weekdays. The Admissions Office is closed on weekends and Japanese national holidays.

- ① Applicants can start the online registration for an application and making a payment of the application fee 1 week prior to the start date of the application acceptance period.
- ② Applicants need to send the required documentation during the application acceptance period. Please note that the application is not completed only by doing the registration via online.

(2) Address:

Submit your application to:

Admissions Office, Graduate Division, Academic Affairs
Shinshu University Graduate School of Medicine
3-1-1 Asahi, Matsumoto, Nagano, 390-8621
Email: mdaigak@shinshu-u.ac.jp

(3) Required Documentation:

Please submit all the documentation listed below during the application acceptance period.

- ① Please download following documentation from the Internet application confirmation site after the online registration. Please make sure that the printed information is correct.

Document(s)	Additional Information
Confirmation Slip (for submission)	Print it out in A4 size (black and white printing is acceptable). If you have Department of Biomedical Engineering 4-year course as the second choice of desired laboratory, please fill out “the second choice” as well.
Address Label (please use only if you send the other documents by mail)	Print out this label and attach it on an envelope (24cmX33.2cm).

② Please prepare following item since you need to upload it during the online registration.

Document(s)	Additional Information
ID Photo	After completing the online registration, upload ID photo (taken within the previous 3 months, the upper half of the body, facing straight, no hat, no background) by accessing the link from the registration confirmation email.

③ Please download/print out following documents from the school of medicine website.

<https://www.shinshu-u.ac.jp/graduate/sogoiriko/admission/medical-sciences/>

Document(s)	Additional Information
Agreement by your prospective supervisor† (Form 1)	The signature and name seal of your prospective supervisor are required.
Address Label† (Form 3)	A return-mail label: write your address legibly to send you decision letters and other correspondence.
Application Form for International Students† (Form 4)	Applicants with certificate(s) of English or Japanese language proficiency should include copies with this form.

④ The documentation the applicants need to prepare.

Document(s)	Additional Information
Academic Transcripts‡	Sealed transcripts from all attended or attending postsecondary institutions containing the signature of the head of your department or university (and master's research department if applicable).
Certificate of (prospective) Graduation‡	Official certificate containing the signature of the head of your department or university.

Certificate of (prospective) Completion of Master's Program‡	Official certificate containing the signature of the head of your master's research department or university (if applicable).
Copy of Passport or Certificate of Residence	Applicants residing in Japan and in possession of a Resident Card or Alien Registration Card should obtain a Certificate of Residence from city office; otherwise, submit a copy of your passport ID page that includes your name, nationality, birth date, and sex, as well as a visa page if you have one.
Certificate of Application Eligibility	If you have undergone the eligibility assessment and been certified as eligible, submit a copy of the decision letter.

† Official forms are available on the University website

<https://www.shinshu-u.ac.jp/graduate/sogoiriko/en/admission/>

‡ If the institution does not issue records in Japanese or English, original language records must be submitted with certified, complete, and exact Japanese or English translations.

(4) How to Submit Application

Please refer to the following website for the details.

Guidance for the online registration and how to make the application fee payment.

<http://www.guide.52school.com/guidance/net-shinshu-u-g/eng/>

5. Application Review Process

Admission decisions are based on a careful review of all aspects of the applicant, including the written exam, interview, and academic transcripts.

(1) A non-electronic translation dictionary (including medical dictionaries) is permitted for the foreign language written exam.

(2) The interview will be on a subject related to the department the applicant wishes to enter.

Examination Date and Location:

Date	Event and Time	Location
August 7, 2020 (Friday)	Written Exam (in English) 10:00 – 12:00	Shinshu University School of Medicine
	Interview 13:00 –	Details will be included with the Examination Card.

6. Notification of Decision

Date of Acceptance Decision Announcement:

September 3, 2020 (Thursday) at 10 a.m.

Official notification will be posted on the campus bulletin board of the Graduate School of Medicine and a decision letter will be sent out to successful applicants on the announcement date.

Admitted examinee ID numbers will be posted on the Graduate School's website (<https://www.shinshu-u.ac.jp/graduate/sogoiriko/>); however, only official notification constitutes approval of admission. Be sure to confirm your result at the bulletin board or by a decision letter.

Note: We cannot respond to inquiries regarding decisions by email or phone.

7. Admission Procedures

Successful applicants should proceed to the admission procedure steps. Detailed information and instructions on admission procedures will be included with the decision letter.

Admission Acceptance Period:

September 4 (Friday) – September 11 (Friday), 2020

○ Admission Fee: **282,000 JPY**

If the admission fee represents a true financial hardship, you may apply for a fee waiver; however, very few cases are eligible to receive this.

(https://www.shinshu-u.ac.jp/campus_life/studentssupport/scholarship/grace.html)

○ Tuition: **267,900 JPY** (first semester); **267,900 JPY** (second semester)

Under exceptional circumstances, students may apply for full or partial tuition waivers.
(https://www.shinshu-u.ac.jp/campus_life/studentsupport/scholarship/exemption.html)

8. Applicants with Disabilities or Other Special Needs

Applicants with disabilities or other special needs are advised to contact the Admissions Office in writing as early as possible to discuss their requirement and make arrangements before arrival for examination or for graduate school studies.

9. Additional Notes

(1) All applicants must find an academic advisor and discuss their research field prior to application submission.

(2) Submitted documentation will not be returned under any circumstances. The application fee is non-refundable. Requests for alterations or updates to any submitted document will be declined.

(3) If your mailing address or emergency contact information requires updating after submission, notify the Admissions Office immediately.

General inquiries regarding the guidelines should be directed to the Admissions Office at mdaigak@shinshu-u.ac.jp .
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