

【For October 2026 Enrollees】

Instructions for Application for Admission Fee Exemption / Deferment

For Graduate Students enrolled in October 2026

= = Overview = =

1. Overview of the System

Shinshu University provides **the following** two programs to support students who have difficulty paying their admission fees due to financial hardship or other reasons. You may apply for either program. However, applicants for the Admission Fee Exemption will automatically be screened for the Admission Fee Deferment as well, meaning your application will be treated as applying for both programs.

- **Admission Fee Exemption: A program where either the full amount or half of the admission fee is exempted.**
 - *Decisions will be made within the budget after a screening process among applicants who meet the criteria set by Shinshu University.*
 - *If an applicant meets the criteria for the Admission Fee Deferment and any payment (full or partial) is required, the Admission Fee Deferment will be granted.*
- **Admission Fee Deferment: A program that allows the payment deadline for the admission fee to be extended until a designated date.**

2. Eligibility

Applicants must meet all of the following conditions (① to ③):

1. **Enrolling in a graduate school of Shinshu University in October 2026 (excluding non-regular students).**
2. **Privately financed international students (holding the residence status of "Student").**
3. **Meeting the household income criteria set by Shinshu University.**

Note: If you have already paid the admission fee, you cannot apply. Furthermore, if you pay the admission fee before the results are announced (early December 2026), your application will be deemed withdrawn, and the paid admission fee cannot be refunded.

IMPORTANT: Basic Rule Before Applying (Obligation to Submit Documents)

Please select "Eligible for deferred Admission fee payment (select the applicable options)" on the payment screen for admission fees during the Online Admission Procedures. (Please refer to the "Admission Procedure Guidelines" for details.) However, the application is not complete by this action alone. You must submit the required application documents by the following deadline.

Deadline for Document Submission: October 2, 2026 (Friday) Must arrive by this date.

If the required documents, such as the "Application Form for Admission Fee Exemption/Deferment", are not submitted by the deadline, your application will become invalid, and you will be required to pay the admission fee immediately.

Even if you decline the offer of admission after completing the admission procedures, you must pay the admission fee immediately.

1. System for Admission Fee Exemption / Deferment

★Criteria for Admission Fee Exemption / Deferment (Privately Financed International Students)

Students who meet the household income criteria and fall under any of the following categories are eligible. Academic achievement will be deemed "Adequate" upon enrollment.

Application Reason (*1)	Details (*2)	Household Income Criteria	Exemption Amount / Deferment Deadline
1. Financial Hardship	Difficulty paying the admission fee by the payment deadline due to financial hardship.	Must meet the criteria separately set by Shinshu University.	Exemption: Full or half amount of the admission fee. Deferment: February 26, 2027
2. Death of the Academic Expense Supporter	Difficulty paying the admission fee due to the death of the academic expense supporter within the designated period (*3).		
3. Disaster	Difficulty paying the admission fee due to damage (half-destroyed or flooding above floor level) caused by a disaster within the designated period (*3).	Exempted	
4. Specified Disaster	Difficulty paying the admission fee due to damage (half-destroyed or flooding above floor level) caused by a specified disaster (*4).	Exempted	

***(1) Application Reason:** Privately financed international students should basically apply under Reason 1. If you meet the criteria for Reason 2, 3, or 4 and wish to apply under those reasons, please consult with the relevant office in advance to receive guidance on the additional certificates required.

***(2) Details:** The table above describes the details for the Exemption application. For the Deferment application, please read "Difficulty paying the admission fee" as "Difficulty paying the admission fee by the payment deadline."

***(3) Designated Period:** Within one year prior to the reference date (April 1 for April enrollees, October 1 for October enrollees).

***(4) Specified Disaster:** "Great East Japan Earthquake (March 11, 2011)", "Kumamoto Earthquake (April 14, 2016)", "Heavy Rain from May to July 2018", "Hokkaido Eastern Iburi Earthquake (September 6, 2018)", "Heavy Rain from August to September 2019", "2019 Typhoon No. 19", and "Noto Peninsula Earthquake (January 1, 2024)". Please note that specified disasters may be added or removed without prior notice in future application cycles.

Others: If an applicant for Admission Fee Exemption meets the Deferment criteria and any payment (full or partial) is required, the Admission Fee Deferment will be granted.

2. How to Apply

STEP 1

[During Admission Procedures] Select "Eligible for deferred Admission fee payment (select the applicable options)" on the payment screen for admission fees on the Online Admission Procedures Site.

Please refer to the "Admission Procedure Guidelines" for details. This instruction manual outlines the procedures for STEP 2.

※ **Do not pay the admission fee.** If you pay the admission fee, you cannot apply for the Admission Fee Exemption/Deferment. Please note that paid admission fees cannot be refunded.

STEP 2

Submission of Required Documents

Application Period: September 24, 2026 (Thursday) ~ October 2, 2026 (Friday)

Please gather the necessary documents, such as the "Report of Family Finances" listed in the "List of Required Documents for Admission Fee Exemption and Deferment for October 2026 Enrollees" on page 6, and submit them to the relevant office of your campus.

If you cannot submit the documents by the deadline, or if you decline the offer of admission after the admission procedures, you must pay the admission fee immediately.

Regarding the Academic Advisor's Opinion: Please ask someone who knows you well, such as a teacher at the Japanese language school you are currently attending, to fill this out. When requesting this, you must bring the "Report of Family Finances" with all pages completed and undergo an interview.

3. Notes

- **Fill out the "Report of Family Finances" based on facts. If any discrepancies or falsehoods are discovered, your application will be excluded from the screening process, or the approval will be revoked even after it has been granted.**
- Carefully check your **situation as of October 1, 2026**, read the example thoroughly, and fill out the form.
- Applications with many deficiencies will not be accepted. If there are unsubmitted documents, you will be excluded from the screening, so please carefully check the checklist of required documents.
- If your parents or spouse reside in Japan, if you live with family in Japan, or if your application reason is "Death of the Academic Expense Supporter", "Disaster", or "Specified Disaster", the required documents may differ. **Please be sure to report this to the office before applying.**
- Submitted documents cannot be returned or lent under any circumstances. **Please make copies for yourself before submitting them so you can check the content or use them as a reference for other applications.**
- You may be requested to submit additional documents not listed if deemed necessary for the screening or verification of the application details.
- Payment of the admission fee will be deferred until the selection results are determined. If you pay before the results are known, the application will be deemed withdrawn, and the paid admission fee will not be refunded.
- **If you are selected to receive a scholarship after submitting your application documents, you must report it immediately.** If the exemption is approved without notification, the approval will be cancelled.
- **Please register the phone numbers of the submission office and the Student Support Center in your mobile phone so that we can contact you promptly. If you miss a call, please call us back or visit the office directly.**
- Submitted documents are used exclusively for the admission fee exemption/deferment administrative work and will not be used for any other purpose.
- **If you have any unclear points or special circumstances, please consult with us as early as possible.**

4. **STEP2** Place of Submission (Contact Information) & Submission Method for

Submission Method	
In Person	In principle, the student must bring the application documents directly, as the staff will check the documents and conduct a brief interview regarding family and income situations during submission. However, if you cannot come in person due to living far away or other unavoidable reasons, submission by post is permitted.
By Post	If you cannot submit in person due to living far away, please send the documents via "Letter Pack Light" (available at post offices and convenience stores) ensuring they arrive within the application period. You must write " Application Documents for Admission Fee Exemption / Deferment " in the "Contents Description" (品名) on the envelope. Please refrain from contacting the office to confirm arrival. Check the delivery status using the "Postal Tracking Service." If there are deficiencies, you will be contacted by email or phone. Check your university email and call history.
By Email	International students who cannot arrive in Japan by the application deadline must send a complete set of application documents by email (PDF). Documents such as a "copy of your health insurance card" must be submitted after arriving in Japan. Send to: syougak@shinshu-u.ac.jp

Place of Submission	
Matsumoto Campus	3-1-1, Asahi, Matsumoto City 390-8621, Shinshu University Student Support Center TEL: 0263-37-2199 (Only available in Japanese)
Nagano Education Campus	6-Ro, Nishinagano, Nagano City 380-8544, Faculty of Education of Shinshu University, Education Affairs Section TEL: 026-238-4056 (Only available in Japanese)
Nagano Engineering Campus	4-17-1, Wakasato, Nagano City 380-8553, Faculty of Engineering of Shinshu University, Education Affairs Section TEL: 026-269-5041 (Only available in Japanese)
Ina Campus	8304, Minami minowa-Village, Kamiina County 399-4598, Faculty of Agriculture of Shinshu University, Education Affairs Section TEL: 0265-77-1447 (Only available in Japanese)
Ueda Campus	3-15-1, Tokida, Ueda City 386-8567, Faculty of Textile Science and Technology of Shinshu University, Education Affairs Section TEL: 0268-21-5311 (Only available in Japanese)

5. Announcement of Results and Deadline for Payment

Payment of the admission fee will be deferred until the selection results are determined.

- **Announcement Date:** Early December 2026 (Scheduled)
- **Notification Method:** Notification of the result will be handed over in person at the service counter. Applicants will be contacted via email or other means regarding the pickup.

Category After Decision	Payment Deadline
Approved for Deferment	Pay by February 26, 2027 (Friday)
Not Approved for Deferment	Pay within 14 days (2 weeks) from the day following the announcement date.

If you fail to pay the admission fee by the deadline, you will lose your status as a student (Expulsion).



*This form (English Version) is for graduate students who do not understand Japanese.

*Please enter the information into an Excel file or fill it out in black ballpoint pen.

Do not use a pencil or an erasable ballpoint pen.

(For 2026 Enrollees)

Example

Application for Admission Fee Exemption / Defferment

(For Privately Financed International Students)

To the President of Shinshu University

I hereby apply for Tuition Fee (Exemption / Defferment), because I am unable to pay the Admission Fee due to financial difficulties.

I confirm that the details provided in this form and the "Report of Family Finances" are correct and accurate. If any information provided is found to be false, I accept that my application will be excluded from the screening process and will make no objection to this. And if any false statement is discovered after the application has been approved, I agree to the cancellation of any exemption granted.

Date of Submission: YYYY MM DD
2026 / xx / xx

Applicant Student ID Number: 00AB0000C

Name (Signature): John Smith

Please specify the reason for applying, family budget situation, and your current living situation (To be explained in detail.)

Since my father who had supported the household passed away two years ago, my mother's part-time income and grandmother's small pension aren't enough to support our family.

I have three siblings. As three of us are students, we have to pay a lot of school expenses. It is difficult for me to pay the admission fee by the due date because we have very little savings.

Who provides your Admission fees? (Please describe in detail.)

I'm scheduled to borrow money from my aunt to pay my Admission fees.

Example showing how to fill out the Report of Family Finances for Admission Fee Exemption / Deferment

Please enter the information into an Excel file or fill it out in black ballpoint pen.
(Do not use a pencil or an erasable ballpoint pen.)

Report of Family Finances

APRIL ENROLLEE: Each document and report must reflect the situation as of **APRIL 1**.
OCTOBER ENROLLEE: Each document and report must reflect the situation as of **OCTOBER 1**.
If you were a Shinshu University student, please fill in your previous student ID.

Category Application for (EXEMPTION) DEFERMENT Reason * (Financial Hardship) Death of the Academic Expense Supporter Disaster / Specified Disaster
* Basically, please apply for the reason of "Financial Hardship".

Student ID Examinee Number: 654321 Previous Student ID: 12A3456B **Graduate** * Master's / Doctor's / Professional Degree

Japanese Name ZHANG SAN **Month of Admission** April / October Graduate School of Medicine, Science and Technology Extended Study Program * Yes No

Your Current Address in Japan 〒 (Zip Code) 999-9999 **City/Town/Village** Wetomachi **Street** 1-1-1 **Mobile phone:** 090-0000-0000

Your Parents' Address Country: △△△△ **Phone number:** 000-0000-0000

Scholarship Information in 2026 If received, the name of organization/scholarship: JASSO Scholarship Period: From 2026 / 4 to 2027 / 3 Annual Sum (Unit: Thousand Yen): 57.6 Remittance: 303 Part-time Job: 288 Other Incomes: 360 Do you have a car in Japan? * Yes No

About your parents Fill in an total annual sum.

Relationship	Name	Age	Place of Residence	Current Occupation	Period of Employment	Place of Employment (company name)	Salary Annual Sum (Unit: Thousand Yen)	Income Excepting Salary Annual Sum (Unit: Thousand Yen)
Father	□□□□	51	△△△△△△△△△△	Self proprietor	for 20 yrs.	Restaurant	2000	2000
Mother	△△△△△	48	△△△△△△△△△△	Full-timer	for 20 yrs.	Restaurant	1000	1000

About your husband/wife

Relationship	Name	Age	Place of Residence	Current Occupation	Period of Employment	Place of Employment (company name)	Salary Annual Sum (Unit: Thousand Yen)	Income Excepting Salary Annual Sum (Unit: Thousand Yen)
Husband / Wife	○○○○○	28	△△△△△△△△△△	Teacher	for 3 yrs.	Shinshu Univ.	1680	1680

Family If Shinshu University student, write his/her student ID number. * Excluding your parents, husband, wife and friends.

Family members NOT enrolled as student(s)

Relationship	Name	Age	Current Occupation	Period of Employment	Place of Employment (company name)	Salary Annual Sum (Unit: Thousand Yen)	Income Excepting Salary Annual Sum (Unit: Thousand Yen)
SON	◆◆◆◆◆	2	Nursery school pupil	for yrs.			

Family members enrolled as student(s)

Relationship	Name	Age	School Name	Enrollment Year	Year/Grade	Classification	Scholarship received in 2026

Applicant's income and expenditure per month

1) Applicant's gross income and expenditure should be equal.
2) If you live with your spouse or siblings, fill in the amount for the whole family living together.
3) If your parents have paid (inc. electronic withdrawal) your tuition, rent, or mobile phone bills, please include the cost in your expenditure.
As for income, write the cost with other financial aid together in the "from family" column.

Income (Monthly Average)		Expenditure (Monthly Average)	
Money sent from family	25,300 yen	Tuition fee	44,650 yen
Money brought from home country	yen	Books & school supplies	10,000 yen
Applicant's part-time job (Restaurant)	24,000 yen	Rent (inc. common service fee)	40,000 yen
TA-RA	yen	Utility charges	10,000 yen
Family member's part-time job ()	yen	Food costs	50,000 yen
Applicant's scholarship received in 2026		Travel costs	10,000 yen
→Scholarship name (JASSO Scholarship)	48,000 yen	Phone and internet charges	20,000 yen
Family member's scholarship received in 2026		Insurance & Medical costs	8,000 yen
→Scholarship name (●●● Scholarship)	140,000 yen	Childcare education costs	30,000 yen
Loan from ()	yen	Savings	yen
Financial support from (Wife's father)	30,000 yen	Incidental costs	yen
Other ()	yen	Other (Wife's Tuition fee)	44,650 yen
Gross Income	267,300 yen	Gross Expenditure	267,300 yen

Please fill in the following sections 1 to 5 accurately and describe in detail your living situation

1. Financial aid from your parents (Please write the total amount of living expenses and tuition fee)

2. Financial aid from persons other than your parents

3. The situation of your part-time job

4. Scholarship Information

Last year ~ 2025 academic year (Not received / Received) → Name of scholarship: ()
If received, Amount per month: yen Period: From to

This year ~ 2026 academic year (Not received / Received) → Name of scholarship: JASSO Scholarship
Note: Please inform the office immediately even if you start receiving a scholarship after the application deadline.
If received, Amount per month: 48,000 yen Period: From 2026 / 4 to 2027 / 3

5. Your current living situation (Please provide below detailed information about your university life.)

[Who provides your living expenses? How about your current living situation?]

[Who pays your tuition fees?]

Applicants who will enter Shinshu University in APRIL, are required to check that each document and report reflects their situation as of **APRIL 1**.

Applicants who will enter Shinshu University in OCTOBER, are required to check that each document and report reflects their situation as of **OCTOBER 1**.

Be sure to fill in the applicable sections correctly and clearly in person.
If you make a mistake when filling in the form, erase with double lines and correct the error. You do not need to stamp your seal on the lines. If the description becomes hard to read, please print out a new form.

"Your Current Address in Japan"

Write your address in Japan after matriculation, and circle the type of your residence. With regard to "Commuting", in general, all Privately Financed International Students should circle "Family Home". But, if your parent(s) are living in Japan, and you live separately from them/him/her, circle "Other".

"Scholarship Information"

Indicate whether or not you are scheduled to receive a scholarship from April 2026 to March 2027. If you expect to be in receipt of a scholarship, write the name of the scholarship, etc.

"Part-time Job"

Write the estimated amount of income from your part-time job(s) during the period of April 2026 to March 2027.

"About your parents"

- 1) Make sure to fill in the "Father" and "Mother" sections.
- 2) If your parents are divorced, or if either or both of your parent(s) are deceased, please mention this in his/her "Current Occupation".
- 3) Write the annual income after converting it into Japanese yen.

"About your husband/wife"

- 1) If you have a husband/wife, fill in this section.
- 2) Write the annual income after converting it into Japanese yen.
- 3) If your husband/wife is a student in Japan, please mention "School Name", "Enrollment Year", "Year/Grade", "Classification" and "Scholarship received in 2026".

"Family Members living with you in Japan"

If your family members live in Japan with you, please fill in the following sections.

"Family members NOT enrolled as student(s)"

If he/she has an income, write the occupation, etc. in detail.

"Family members enrolled as student(s)"

If he/she is elementary school student and above, write the School Name, etc.

Applicant's income and expenditure information

1) Fill in an estimated amount per month after entering university.

2) If you are scheduled to be granted a scholarship after matriculation, write the scholarship name in the brackets provided. If your husband/wife living in Japan are scheduled to be granted a scholarship, write this too in the same way.

← The gross income and expenditure should be equal.

Financial aid from your parents

Please write the financial situation of your parents and financial aid from them. The financial aid includes the total amount of living expenses and tuition fee.

The situation of your part-time job

Please write the present situation and plans about your part-time job.

Scholarship Information

If you have received any scholarship last year, please write the amount per month and the name of organization/scholarship.

If you are scheduled to receive scholarship this year, please write the amount per month and the name of organization/scholarship.

Checklist of Required Documents for Admission Fee Exemption/Deferment

Student ID		Name	
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*Please print out/copy the required documents on A4 size paper. Sort the documents into the order given by the numbering below.

*Missing documents will affect the screening. Check the boxes in the "You" column before submitting your application.

Applicable person(s)	No	Documents to be submitted / Notes	CHECK	
			You	Office
All applicants	1	Checklist of Required Documents (This Form)	☒	
	2	Application Form for Admission Fee Exemption/Defferment	☐	
	3	Report of Family Finances (Print on both side) *Please print out this form on both side A4 paper. Refer to the example and make sure you have filled in all required fields. *You can either print pages 8-9 and fill it out by hand using a black ballpoint pen (no pencils or erasable pens), or fill out the Excel file and print it.	☐	
	4	Academic Advisor Opinion *When you ask your academic advisor to write down his/her opinion, show him/her the "Report of family Finances (should be completed)" and the other required documents.	☐	
	5	Declaration of Income from Part-time Jobs *Give details about your part-time jobs in 2025 and 2026. *If you are working part-time in 2026, this Declaration should be certified by your employer. *Please include any income or financial aid from Shinshu University, such as payment for TA or RA work. *Even if you have no part-time job (or no plans to work part-time), you still need to fill in the necessary information.	☐	
	6	Copy of Health Insurance Card *Your own (i.e.the applicant's) plus those for the people living with you (your spouse or children) in Japan. If you have "My Number Card as your Health Insurance Certificate", click here .	☐	
If you are (scheduled to) receive scholarship(s) in 2026	7	Copy of Scholarship Certificate IMPORTANT *Must show the amount received and the eligibility period specified in the certificate. *You must inform the office immediately if you start receiving a scholarship after submitting your application.	☐	
If you rent a room (Japanese 'apart')	8	Copy of Housing Lease Agreement *Please submit the pages on which the contractor's name and the amount of rent are shown. *Students who live in a Shinshu University Dormitory or International House do not need to submit this document.	☐	

If your husband/wife lives in Japan, submit the following related documents (No.9~No.13).

If your family members live with you in Japan, submit the following related documents (No.9~No.13).

All	9	Copy of Residence Card *Except applicant (You)	☐	
Students (high school students or older) *But if your spouse or siblings are Shinshu Univ students, You DO NOT NEED to submit their certificates.	10	Certificate of Enrollment *Except applicant (You) *Please submit a Certificate of Enrollment that indicates your school as of October 2026 (Note: Those entering or progressing to a new school in October 2026 must submit it separately by the end of October). *If he/she is a vocational school student, visit Shinshu Univ. website to download the "Certificate of Enrollment [Form-INTL04]" .	☐	
Family members receiving a salary	11	Copy of Certificate of Income and Withholding Tax in 2025	☐	
Family members receiving an income other than a salary (e.g., self-employed worker) or salaried employee who has filed a final tax return	12	Copies of the Final Tax Return Declaration Form (P1&2) for FY 2025, or the Municipal/Prefectural Tax Return Declaration Form for FY 2026 *Taxable income, such as a dividends, income from real estate and separate taxation (retirement benefit, transfer of asset) must be included.	☐	
Family members who have started a job or changed employment status on/after January 1,2025	13	[Form-INTL03] Certificate of (Expected) Payment If applicable, please visit Shinshu University website to download the "Certificate of (Expected) Payment [Form-INTL03]" .	☐	



*This form (English Version) is for graduate students who do not understand Japanese.

*Please enter the information into an Excel file or fill it out in black ballpoint pen.

Do not use a pencil or an erasable ballpoint pen.

(For 2026 Enrollees)

Application for Admission Fee Exemption / Defferment

(For Privately Financed International Students)

To the President of Shinshu University

I hereby apply for Tuition Fee (**Exemption / Defferment**), because I am unable to pay the Admission Fee due to financial difficulties.

I confirm that the details provided in this form and the "Report of Family Finances" are correct and accurate. If any information provided is found to be false, I accept that my application will be excluded from the screening process and will make no objection to this. And if any false statement is discovered after the application has been approved, I agree to the cancellation of any exemption granted.

Date of Submission: YYYY MM DD
2026 / /

Applicant Student ID Number: _____

Name (Signature):

Please specify the reason for applying, family budget situation, and your current living situation (To be explained in detail.)

Who provides your Admission fees? (Please describe in detail.)

Report of Family Finances

Please print this "Report of Family Finances" on both side of A4 paper.

<For Privately Financed International Students>

APRIL ENROLLEE: Each document and report must reflect the situation as of **APRIL 1**.
OCTOBER ENROLLEE: Each document and report must reflect the situation as of **OCTOBER 1**.

- Circle the appropriate item in the section indicated by *. Use a **BLACK** ballpoint pen.
- Except for this form, please check the attached "List of Required Documents" carefully.

Category	Application for * EXEMPTION / DEFERMENT	Reason *	Financial Hardship / Death of the Academic Expense Supporter / Disaster / Specified Disaster
↑ Basically, please apply for the reason of "Financial Hardship".			
Student ID	Examinee Number	Previous Student ID	【Graduate】 * Master / Doctor / Professional Degree
Japanese Kana Name of Applicant		Month of Admission * April / October	Graduate School of Extended Study Program * Yes / No
		Age	Your Campus * Matsumoto / Nagano / Ueda / Ina
Your Current Address in Japan 〒 (Zip Code)		Commuting from *Family Home / Other * Dorm / Rental / Other: Mobile phone:	
Your Parents' Address Country () 〒 (Zip Code)		* Owned house / Rental / Company house / Other:() Phone number:	
Scholarship Information in 2026	* Received / Not received If received, the name of organization/scholarship.	Period (From YYYY/MM to YYYY/MM)	Annual Sum (Unit: thousand yen)
		From / to /	Thou. Yen
		Annual Sum (Unit: Thousand Yen) Remittance Part-time Job Other Incomes Thou. Yen Thou. Yen Thou. Yen	
		Do you have a car in Japan? * Yes / No	

About your parents								
Relationship	Name	Age	Place of Residence	Current Occupation	Period of Employment	Place of Employment (company name)	Salary Annual Sum (Unit: Thousand Yen)	Income Excepting Salary Annual Sum (Unit: Thousand Yen)
Father			☐ Home country ☐ Japan		for yrs.		* Salary / Pension Thou. Yen	* Sales / Agr&Forestry / Real estate Thou. Yen
Mother			☐ Home country ☐ Japan		for yrs.		* Salary / Pension Thou. Yen	* Sales / Agr&Forestry / Real estate Thou. Yen

About your husband/wife									
Relationship	Name (If Shinshu University Student, write his/her student ID No.)	Age	Place of Residence	Current Occupation	Period of Employment	Place of Employment (company name)	Salary Annual Sum (Unit: Thousand Yen)	Income Excepting Salary Annual Sum (Unit: Thousand Yen)	
Husband / Wife			☐ Home country		for yrs.		* Salary / Pension Thou. Yen	* Sales / Agr&Forestry / Real estate Thou. Yen	
			☐ Japan						
			☐ Living with me	School Name	Enrollment Year	Year/ Grade	Classification*	Scholarship received in 2026 Scholarship Name (Period) Annual Sum	
			☐ Living apart				National / Public / Private	(From To)	Thou. Yen
(ID No.:)									

Family Members living with you in Japan *Excluding your parents, husband, wife and friends.									
Family members NOT enrolled as student(s)									
Relationship	Name	Age	Current Occupation	Period of Employment	Place of Employment (company name)	Salary Annual Sum (Unit: Thousand Yen)	Income Excepting Salary Annual Sum (Unit: Thousand Yen)		
				for yrs.		* Salary / Pension / Other Thou. Yen	* Sales / Agr&Forestry / Real estate Thou. Yen		
				for yrs.		* Salary / Pension Thou. Yen	* Sales / Agr&Forestry / Real estate Thou. Yen		
Family members enrolled as student(s)									
Relationship	Name	Age	School Name	Enrollment Year	Year/ Grade	Classification*	Scholarship received in 2026 Scholarship Name (Period) Annual Sum		
						National / Public / Private	(From To)	Thou Yen	

OFFICE USE ONLY / 大 学 記 入 欄					
母子・父子世帯	千円	a 総所得額	千円		
障害者・要介護者	(人) 千円	b 特別控除額	千円		
		(a-b) 認定総所得額	千円		
災 害	千円	家計評価額	全 免	—	千円
その他	千円		半 免	—	千円
独 立 生 計 者	無 ・ 該当	免除総合判定		全 ・ 半 ・ 不	
生活保護世帯	無 ・ 該当				
世 帯 人 数	人	徴収猶予総合判定		許可 ・ 不許可	
申 請 事 由	死亡・災害()	入	読		

Applicant's income and expenditure per month

- 1) Applicant's gross income and expenditure should be equal.
- 2) If you live with your spouse or siblings, fill in the amount for the whole family living together.
- 3) If your parents have paid (inc. electronic withdrawal) your tuition, rent, or mobile phone bills, please include the cost in your expenditure. As for income, write the cost with other financial aid together in the "from family" column.

Income (Monthly Average)		Office use only	Expenditure (Monthly Average)	
Money sent from family	yen		Tuition fee	44,650 yen
Money brought from home country	yen		Books & school supplies	yen
Applicant's part-time job ()	yen		Rent (inc. common service fee)	yen
TA・RA	yen		Utility charges	yen
Family member's part-time job ()	yen		Food costs	yen
Applicant's scholarship received in 2026			Travel costs	yen
-->Scholarship name ()	yen		Phone and Internet charges	yen
Family member's scholarship received in 2026			Insurance & Medical costs	yen
-->Scholarship name ()	yen		Childcare education costs	yen
Loan from ()	yen		Savings	yen
Financial support from ()	yen		Incidental costs	yen
Other ()	yen		Other ()	yen
Gross Income	yen		Gross Expenditure	yen

Please fill in the following sections 1 to 5 accurately and describe in detail your living situation

1. Financial aid from your parents (Please write the total amount of living expenses and tuition fee)

2. Financial aid from persons other than your parents

3. The situation of your part-time job

4. Scholarship Information

Last year -- 2025 academic year (* Not received / Received →Name of scholarship _____)
YYYY/MM YYYY/MM

If received, Amount per month: _____ yen Period: From _____ to _____

This year -- 2026 academic year (* Not received / Received →Name of scholarship _____)
Note: Please inform the office immediately even if you start receiving a scholarship after the application deadline.
YYYY/MM YYYY/MM

If received, Amount per month: _____ yen Period: From _____ to _____

5. Your current living situation (Please provide below detailed information about your university life.)

【 Who provides your living expenses? How about your current living situation? 】

【 Who pays your tuition fees? 】

私費外国人留学生用

大学院生用

2026 FORM-INTL 02

この用紙は信州大学 HP からワード版をダウンロードできます。PC 入力しても構いません。
(https://www.shinshu-u.ac.jp/campus_life/studentsupport/scholarship/download.html)

指導教員の意見書/Academic Advisor's Opinion

【申請者 Applicant】学籍番号 Student ID: _____ 氏名 Name: _____

指導教員と面談のうえ、家計状況や学習状況について記入してもらってください。面談の際には、記入済の家計調書を含む申請書類一式を持参するようにしてください。Please ask your academic advisor to write down his/her opinion after talking with him/her about the situation of your family finances and academic performance. When you talk with your academic advisor, please show him/her the “Report of Family Finances” (should be completed) and the others application documents.

1. 学生の経済的な困難度/Financial situation of applicant

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2. 学生の生活状況/Living conditions of applicant

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3. 学生の勉学状況/Academic performance of applicant

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4. その他特筆すべき事項/Any matters worthy of special mention

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【指導教員 Academic Advisor】

記入日 _____ 年 _____ 月 _____ 日

※留学生と連絡を取るために、研究室にご連絡を差し上げることがあります。差し支えなければ内線番号をご記入ください。

学部名 _____ 研究科名 _____ 内線番号 _____

職名 _____ 氏 名 _____



(署名の場合押印不要)

1. Even if you don't (plan to) have a part-time job this academic year (2026), you must submit this form.
 2. If you have two or more part-time jobs, please ask each employer to complete this form.
 3. Include income from Shinshu University such as payment for Teaching Assistant(TA) or Research Assistant(RA) work.
 (If you are employed as a TA or RA after applying, please inform the office immediately)
 4. If you have the Certificates of Income and Withholding Tax in 2025, please submit copies.
 5. Fill out the form using a BLACK ballpoint pen. Do not use a pencil or an erasable ballpoint pen.

Declaration of Income from Part-time Jobs

(For Privately Financed International Students)

To the President of Shinshu University

Student ID number _____

Name _____

I hereby declare the income from my part-time job(s) as part of my application for admission/tuition fee exemption etc.

1. Part-time job(s) last year (April 2025 ~ March 2026). *Please select (✓) the appropriate checkbox.

- ☐ I didn't have any part-time jobs last year (April 2025 ~ March 2026).
☐ I earned income from the following part-time job(s) last year (April 2025 ~ March 2026).

Place of Employment	Description of Part-time job(s)	Period of Employment	Amount of Income
		/ ~ / (YYYY/MM)	YEN
		/ ~ / (YYYY/MM)	YEN

2. Part-time job(s) this year (April 2026 ~ March 2027). *Please select (✓) the appropriate checkbox.

- ☐ I am not planning to have any part-time jobs this academic year.
☐ I am planning to have a part-time job this academic year, but I have not found a job yet.
☐ I have decided to work/start a part-time job this academic year. ↘

* Please ask your employer to certify an (expected) amount of payment this year using the form below.

アルバイト給与支給（見込）証明書 (Expected) Payment Certificate

給与支払責任者 殿

信州大学の入学料免除（徴収猶予）・授業料免除を申請するにあたり、アルバイト収入に関する以下の事項について証明をお願いします。

(当月実績の給与を翌月に支給している場合は、実績月の給与を記入してください。)

就業者氏名			アルバイト内容	
アルバイト開始年月	(西暦)	年	月	
どちらかに記入をしてください。	2026 年 4 月 ~ 2027 年 3 月の給与支給見込額			円
	年 月 ~ 年 月の給与支払額			円
上記のとおり証明します。				
年 月 日				
住 所 _____				
事業所名 _____				
氏 名 _____				印 _____

ご不明な点がございましたら下記までお問い合わせください。

信州大学 学生総合支援センター 授業料免除担当 (TEL 0263-37-2199)